



**AGENDA, TROY CITY COUNCIL**  
**MONDAY, APRIL 17, 2017, 7:00 P.M.**  
**COUNCIL CHAMBERS, CITY HALL**

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

Excuse Mr. Twiss

excuses by motion/second/roll call vote

SUMMARY OF MINUTES

April 3, 2017 Meeting

motion/second/roll call vote

COMMITTEE REPORTS

RESOLUTIONS

- |           |  |                         |
|-----------|--|-------------------------|
| R-21-2017 | Approve Complete Streets Policy  | 4 <sup>th</sup> Reading |
| R-24-2017 | Application from EMATT EMARI EMARC Ohio Ltd Family Part (Evelyn Sheaffer, General Partner) to retain 83.18 acres in the agricultural district. | 2 <sup>nd</sup> Reading |
| R-26-2017 | Authorize bidding the 2017 paving program, \$820,000   | 1 <sup>st</sup> Reading |
| R-27-2017 | Authorize participation in the ODOT purchase of road salt for winter of 2017-2018 EMERGENCY  | 1 <sup>st</sup> Reading |

ORDINANCES

- |           |   |                         |
|-----------|---|-------------------------|
| O-9-2017  | Amended Ordinance, Amend Zoning Code to prohibit retail dispensaries of medical marijuana | 4 <sup>th</sup> Reading |
| O-11-2017 | Authorize agreement for the 2017 Troy Strawberry Festival                                 | 1 <sup>st</sup> Reading |

COMMUNICATIONS/ANNOUNCEMENTS

COMMENTS: Mayor, Director of Public Service & Safety, Director of Law, Auditor, Council President

COMMENTS: Council

COMMENTS: Staff

COMMENTS: Audience

ADJOURN

NOTE: Committee meetings may take place prior to or following Council meeting

**CITY OF TROY MISSION STATEMENT:**

*Through sound and prudent leadership, the City of Troy is committed to sustaining its continued prominence as a regional hub by providing a well-balanced community for its residents, businesses and visitors, consisting of a vibrant downtown, growing economic base, strong educational environment, and plentiful recreational opportunities strengthened by public/private cooperation and grounded in financial stability.*

## DISPOSITION OF ORDINANCES AND RESOLUTIONS

**Date of Meeting: April 17, 2017**

# Troy City Council Meeting

[illegible]

## MINUTES OF COUNCIL

A regular session of Troy City Council was held Monday, April 3, 2017, at 7:00 p.m. in Council Chambers.

Members Present: Heath, Kendall, Oda, Phillips, Schweser, Snee, Terwilliger, Tremblay and Twiss.

Presiding Officer: Martha A. Baker President of Council

Others Present: Michael L. Beamish Mayor  
Patrick E. J. Titterington Director of Public Service and Safety  
Grant D. Kerber Director of Law

INVOCATION: An invocation was given by Mr. Terwilliger, followed by the Pledge of Allegiance.

PUBLIC HEARING: At 7:02 p.m., Mrs. Baker declared open a public hearing on Resolution No. R-24-2017, application of EMATT EMARI EMARC Ohio Ltd Family Part to retain land in an agricultural district (Evelyn Sheafer, General Partner).

-Evelyn Sheafer, General Partner, stated that the plan is to continue to retain the land as an agricultural use. There were no further comments in this regard, and at 7:04 p.m., Mrs. Baker declared this public hearing closed. It was noted that the Law & Ordinance Committee will meet April 10 at 4:30 p.m. to provide a recommendation to Council on this subject.

MINUTES: The Clerk gave a summary of the minutes of the March 20, 2017 meeting of Troy City Council. There were no corrections or additions to these minutes. A motion was made by Mr. Schweser, seconded by Mr. Phillips, to approve these minutes. Motion passed by unanimous roll call vote.

### COMMITTEE REPORTS:

Law & Ordinance Committee: Mr. Schweser, Chairman, reported:

Regarding O-8-2017, Committee recommends Council adopt the Ordinance as recommended by the Troy Planning Commission, to amend the Zoning Code to establish a City-wide ban on the cultivators and processors of medical marijuana.

Regarding O-9-2017, Committee recommends that the Ordinance be amended to establish a City-wide ban on dispensaries of medical marijuana and, further, that the amended Ordinance be approved.

Report signed by Snee, Phillips and Schweser.

Streets & Sidewalks Committee: Mr. Phillips, Chairman, reported as follows:

- 1) As a status report, Committee had met to review comments provided regarding R-21-2017 (Complete Streets Policy) and Committee reaffirms its February 21, 2017 recommendation that Council adopt the Complete Streets Policy.
- 2) Committee recommends that the Resolution of Necessity be prepared regarding the sidewalks to be repaired/replaced in Phase 10 of the Sidewalk Replacement Program.

Reports signed by Heath, Snee and Phillips.

Utilities Committee: Mr. Tremblay, Chairman, reported that Committee recommends legislation be prepared approving a grant for a pipeline easement to Vectren Energy Delivery of Ohio, Inc. related to the placement of the gas main to serve the properties between South Walnut Street and South Mulberry Street.

Report signed by Terwilliger, Twiss and Tremblay.

### CITIZEN COMMENTS:

-Amy Shannon, 1560 Windridge Place, Apt. D, thanked Council for the conversation regarding medical marijuana and commented that she looked forward to the matter being discussed again when the State's rules are established.

-Jeff Shilling, 591 Chartwell Court, regarding the Complete Streets Policy, commented that he appreciated the subject being reviewed again but asked what in the plan had been changed based on comments he had provided. Mr. Titterington commented that the Committee had discussed the comments in detail, reviewed a larger sized map which indicated some of Mr. Shilling's comments had already been addressed, that the City would consider the applicability of the policy as development may occur, and that certain elements would be further coordinated with MVRPC (especially related to grants) and a traffic consultant. Mr. Shilling commented that some of his concern is how McKaig Road may be used. He also indicated he had not had an opportunity to review all the information received by the Council committee.

-Lester Conard, 1210 S. Clay Street, suggested the Complete Streets Policy be put on the ballot, and that drivers cannot see people on bicycles as they are too busy texting.

-Dan Dutton, 72 Tamworth Drive, commented on the number of intersections/driveways on W. Main Street and on N. Market Street, and that he thinks adding bike lanes would make the roadways less safe.

RESOLUTION NO. R-21-2017

RESOLUTION ADOPTING THE CITY OF TROY, OHIO COMPLETE STREETS POLICY AS PART OF THE CITY OF TROY COMPREHENSIVE PLAN

This Resolution was given first title reading on March 6, 2017.

Given second title reading on March 20, 2017.

Given third title reading.

Discussion. Mrs. Oda suggested this Resolution go back to Committee and have a fourth reading, and she is concerned that elements of the plan could be implemented without further involvement of Council unless there is certain funding required.

-Mr. Titterington explained that items such as traffic lane markings would be handled no differently than now; that the Complete Streets Policy is meant to raise awareness for all that use roadways, including drivers, cyclists, walkers, etc.; shared roads can just mean something like improved signage; that the policy is no different from that authorized by a thousand communities across the country; and complete streets is one portion of the Comprehensive Plan update.

-Mrs. Snee commented that Committee has twice reviewed this and she does not think the Committee would have a different recommendation.

-Mr. Twiss noted that this is a plan, not cast in stone, and subject to change. He asked about further Council review/other comments if there was a major change. Mr. Titterington commented that if there was MVRPC involvement, particularly for a project that involved the City and Township, as McKaig Road is not entirely in the City, MVRPC holds public meetings.

-Mr. Heath commented he would support a fourth reading so Mr. Shilling could review all the information reviewed at the Committee meeting, but he did not see a need to have further Committee review.

-Mr. Terwilliger stated he believes going beyond a third reading would be absurd; that this is a policy that has been well thought out; there are safe guards; and there are sensible people involved in the implementation.

RESOLUTION NO. R-24-2017

RESOLUTION APPROVING APPLICATION OF EMATT EMARI EMARK OHIO LTD FAMILY PART TO RETAIN LAND IN AN AGRICULTURAL DISTRICT

This Resolution was given public hearing and first title reading.

RESOLUTION NO. R-25-2017

RESOLUTION DECLARING THE NECESSITY OF PHASE 10 OF THE SIDEWALK REPLACEMENT PROGRAM IN THE CITY OF TROY, OHIO

This Resolution was given first title reading.

Mr. Phillips moved for suspension of rules requiring three readings. Motion seconded by Mr. Heath.

Yes: Snee, Heath, Kendall, Terwilliger, Oda, Phillips, Tremblay, Schweser and Twiss.

No: None.

Mr. Kendall moved for adoption. Motion seconded by Mr. Schweser.

Yes: Heath, Kendall, Terwilliger, Oda, Phillips, Tremblay, Schweser, Twiss and Snee.

No: None.

RESOLUTION ADOPTED

ORDINANCE NO. O-8-2017

AN ORDINANCE ENACTING SECTION 1149.13 OF THE ZONING CODE OF THE CITY OF TROY, OHIO, RELATED TO CULTIVATORS AND PROCESSORS OF MEDICAL MARIJUANA WITHIN THE CITY OF TROY, OHIO

This Ordinance was given first title reading on March 6, 2017.

Given public hearing and second title reading on March 20, 2017.

Given third title reading.

Mr. Kendall moved for adoption. Motion seconded by Mrs. Snee.

Yes: Kendall, Terwilliger, Oda, Phillips, Tremblay, Schweser, Twiss, Snee and Heath.

No: None.

ORDINANCE ADOPTED

ORDINANCE NO. O-9-2017

AN ORDINANCE AMENDING SECTION 1143.16 OF THE ZONING CODE OF THE CITY OF TROY, OHIO AND ENACTING SECTION 1149.14 OF THE ZONING CODE OF THE CITY OF TROY, OHIO, RELATED TO RETAIL DISPENSARIES OF MEDICAL MARIJUANA WITHIN THE CITY OF TROY, OHIO

This Ordinance was given first title reading on March 6, 2017.  
Given public hearing and second title reading on March 20, 2017.  
Given third title reading.

A motion was made by Mrs. Snee that Ordinance No. O-9-2017 be amended to prohibit retail dispensaries within the City of Troy. Motion seconded by Mr. Schweser.

Yes: Terwilliger, Oda, Tremblay, Schweser, Twiss, Snee, Heath and Kendall.

No: Phillips.

MOTION APPROVED, ORDINANCE AMENDED

ORDINANCE NO. O-10-2017

ORDINANCE GRANTING PIPELINE EASEMENT TO VECTREN ENERGY DELIVERY OF OHIO, INC.

This Ordinance was given first title reading.

Mr. Phillips moved for suspension of rules requiring three readings. Motion seconded by Mr. Heath.

Yes: Oda, Phillips, Tremblay, Schweser, Twiss, Snee, Heath, Kendall and Terwilliger.

No: None.

Mr. Schweser moved for adoption. Motion seconded by Mr. Kendall.

Yes: Phillips, Tremblay, Schweser, Twiss, Snee, Heath, Kendall, Terwilliger and Oda.

No: None.

RESOLUTION ADOPTED

COMMENTS OF DIRECTOR OF PUBLIC SERVICE AND SAFETY: Mr. Titterington commented that the City is in the process of delivering the new trash carts for the automated refuse system, but citizens are asked not to use the carts until May 1.

AUDIENCE COMMENTS:

-Amy Shannon, 1560 Windridge Place, Apt. D, commented that, as a social worker, she works with persons in severe poverty who may not have cars or be able to afford to pay for any form of transport to another community for medication, and she invited Council to attend meetings regarding the "bridges out of poverty". Mrs. Baker commented that members of Council have been involved in this program in the past.

-Lester Conard, 1210 S. Clay Street, asked about residents getting an additional trash cart because their refuse will not fit in a cart, and commented that the City should not be reducing jobs related to refuse collection. Mr. Titterington commented that the carts hold more than the five bags now permitted, citizens are encouraged to recycle all permitted items to reduce refuse quantities, and the City will monitor the situation. Regarding staffing, Mr. Titterington stated no full time jobs are eliminated, but a couple of temporary positions will not be needed.

-Dan Dutton, 72 Tamworth Drive, asked about current work in the roadway along N. Market Street and if turn radii at North Market Street that are tight would be addressed. Mr. Titterington advised that the work is by Vectren to be ahead of other N. Market Street work, and improvements to radii would be done where possible. Mr. Dutton asked about the vacant Hobart Brothers land on W. Main Street and if the City had considered trying to get business into the Sherwood Shopping Center, with Mr. Titterington responding that the owner of the shopping center is marketing it for re-use.

There being no further business, Council adjourned at 7:46 p.m.

COMMITTEE REPORT  
TROY CITY COUNCIL

TO: Mrs. Baker, President of Council

DATE: April 10, 2017

FROM: Finance Committee

SUBJECT: ODOT COOPERATIVE PURCHASING FOR ROAD SALT

SUMMARY: *(to be read at Council meeting)*

On April 10 Committee members Schweser and Tremblay met to consider authorizing the City to participate in the bid of the Ohio Department of Transportation (ODOT) for road salt. To be included, specific legislation must be enacted and presented to ODOT no later than May 10 so that ODOT is aware of the quantities to be included in their bid.

RECOMMENDATION: *(to be read at Council meeting)*

It is the recommendation of this Committee that legislation be prepared authorizing the City of Troy to participate in the ODOT cooperative purchasing program for the purchase of road salt. Based on the date established by ODOT to be included in the ODOT program, we support this item as emergency legislation.

Respectfully submitted,

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John W. Schweser

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Douglas W. Tremblay

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Thomas M. Kendall, Chairman  
Finance Committee

DETAILED REPORT:

On April 10, 2017, Committee members Schweser and Tremblay met to consider authorizing the City to participate in bids of the Ohio Department of Transportation (ODOT) for road salt. The meeting was also attended by Council President Baker, Council Members Oda and Phillips, the Director of Public Service and Safety, and members of the City staff.

Starting in 2015, the City participated in the road salt bid of ODOT as well as with the purchasing cooperative known as SWOP4G. Participation in both bidding programs permits the City to potentially partner with the purchasing power of both to assure that Troy's salt quantity needs are met and at the best possible price. To be included in the ODOT bid, specific legislation must be enacted and presented to ODOT no later than May 10 so that ODOT is aware of the quantities to be included in their bid.

RECOMMENDATION:

It is the recommendation of this Committee that legislation be prepared authorizing the City of Troy to participate in the ODOT cooperative purchasing program for the purchase of road salt. Based on the date established by ODOT to be included in the ODOT program, we support this item as emergency legislation.

cc: Council  
Mayor Beamish  
Mr. Kerber  
Mr. Frigge  
Mr. Titterington  
Clerk  
staff  
media

COMMITTEE REPORT  
TROY CITY COUNCIL

TO: Mrs. Baker, President of Council  
FROM: Law & Ordinance Committee  
SUBJECT: RENEWAL APPLICATION FOR PLACEMENT OF FARMLAND IN AGRICULTURAL DISTRICT –  
EMATT EMARI EMARC OHIO LTD FAMILY PART, BY EVELYN SHEAFER, GENERAL PARTNER

DATE: April 10, 2017

SUMMARY REPORT: *(To be read at Council meeting)*

Committee members Phillips and Schweser met on April 10 to consider the application of EMATT EMARI EMARC Ohio Ltd Family Part, by Evelyn Sheaffer, General Partner, to continue to have 83.18 acres of ground located at 2373 N. Washington Road, be in an Agricultural District. This is the third such application for this parcel of land. The application must be re-filed every five years. The required public hearing was held April 3, with only comments made by the applicant.

RECOMMENDATION: *(to be read at Council meeting)*

It is the recommendation of this Committee that Council approve Resolution No. R-24-2017, the application of EMATT EMARI EMARC Ohio Ltd Family Part, by Evelyn Sheaffer, General Partner, for Parcel No. D08-104384, a total of 83.18 acres, to remain in an Agricultural District.

Respectfully submitted,

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Bobby W. Phillips

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Lynne B. Snee

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John W. Schweser, Chairman  
Law & Ordinance Committee

DETAILED REPORT:

Committee members Phillips and Schweser met on April 10, 2017 to consider the Renewal of Farmland in an Agricultural District Application of EMATT EMARI EMARC Ohio Ltd Family Part, by Evelyn Sheaffer, General Partner, for a total of 83.18 acres located at 2373 N. Washington Road. Also attending the meeting were Council President Baker, Council members Oda and Tremblay, the Director of Public Service and Safety, and members of the City staff.

This application for Parcel No. D08-104384 was made to the County Auditor in accordance with ORC Section 929.02. If the property is within the corporate limits, the request must also be approved by the municipality. The ORC also requires that the City hold a public hearing, which was held at the April 3 meeting. The only comment made was by the applicant. This is the third application associated with this location. The application must be re-filed every five years. The primary advantages to the property owner for being in an Agricultural District are:

- 1) The property owner can continue the current land use even though the land is now zoned other than agricultural.
- 2) Should the City decide to extend water and sewer across this property by assessment, the assessment would be deferred until any part of the land ceases to be used for agricultural purposes (i.e., land use change).

For the City, the only concern in having the property included in an Agricultural District is the reason in item 2 above, that if the City should assess the property, the collection of the assessment would be deferred. However, as noted above, the designation is for five years, and renewal applications must be reviewed and acted upon by Council. The zoning of this property is M-2, Light Industrial. Retaining the industrial zoning is consistent with the Troy and County Comprehensive Plans.

RECOMMENDATION. It is the recommendation of this Committee that Council approve Resolution No. R-24-2017, the application of EMATT EMARI EMARC Ohio Ltd Family Part, by Evelyn Sheaffer, General Partner, for Parcel No. D08-104384, a total of 83.18 acres, to remain in an Agricultural District.

COMMITTEE REPORT  
TROY CITY COUNCIL

TO: Mrs. Baker, President of Council  
FROM: Recreation & Parks Committee  
SUBJECT: 2017 TROY STRAWBERRY FESTIVAL AGREEMENT

DATE: April 10, 2017

SUMMARY: *(to be read at Council meeting)*

On April 10 this Committee met to consider recommending an agreement for the 2017 Troy Strawberry Festival (TSF) that will include the location to follow that established in 2014. As in prior years, in the interest of preserving public safety and crowd management, some activities should be limited during the actual festival events and for an hour before and after the events of the day.

RECOMMENDATION: *(to be read at Council meeting)*

It is the recommendation of this Committee that legislation be prepared authorizing the Director of Public Service and Safety to enter into an agreement regarding the Troy Strawberry Festival to be held within the levee area and the downtown, Market Street from Water Street to Staunton Road closed for safety, and the ball field parking lot during 2017, that the Hobart Arena/ Stadium parking areas be used for the "Friday Night Events", and to include the limitation of some activities during, and for the hour before and after, each day's event activities.

Respectfully submitted,

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Robin I. Oda

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Douglas W. Tremblay

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Brock A. Heath, Chairman  
Recreation & Parks Committee

DETAILED REPORT:

On April 10, 2017, this Committee met to consider recommending an agreement related to the 2017 Troy Strawberry Festival (TSF). This meeting was also attended by Council President Baker, Council Member Phillips, the Director of Public Service and Safety, and members of the City staff.

- We were advised that the proposal of TSF is to continue the festival location established in 2014 to incorporate the downtown area and includes elements of:
- The downtown area would include the Public Square, Main Street from Mulberry Street to Plum Street (on the south side of the street and to the drive between the Safety Building and Courthouse on the north side of Main Street); Market Street from Franklin Street to Water Street, and those side streets between Water Street and Franklin Street.
- The levee area to be used is that basically East of the gazebo.
- Market Street will be closed from Water Street to Staunton Road, other than an access to the Senior Citizens Center from Staunton Road to accommodate volunteers of the Center.
- A car show will not occur during the 2017 Festival.
- The downtown street closings would not start until 5:00 pm on Thursday, June 1, with all streets opened no later 7:00 a.m., Monday, June 5. The closing of the streets has been pushed back from Thursday morning to 5:00 pm on Thursday, which will reduce the possible impact of the closing on businesses.
- The proposed location will not impact County operations; however, TSF has received permission from the County to use the County lots after the close of business on June 2.



- There is no sale or consumption of alcohol.
- There would be opening ceremonies at Prouty Plaza on Saturday morning, but no form of a parade or walk with the event.
- Friday night events will be held at the levee area and the parking lot at the Stadium. TSF is scheduling other weekend events for the upper levee. TSF will encourage vendors at both the levee and the downtown areas to support the Miami County non-profit organizations and for the benefit of those attending events at both locations.
- The agreement will include TSF paying to the City the amount of \$5,000 to compensate for expenses over and above the average of cost of the City to support a levee only festival. This is reduced from the prior year due to economies that have been implemented, certain responsibilities being absorbed within the TSF organization, and that there are no additional costs associated with a car show.
- Because of the legitimate governmental interest in preserving the public's safety and proper management of the anticipated large crowd of attendees (upwards of 100,000 attendees per day in past years), certain actions should be limited during the actual festival activities each day and for the hour before and after each day's activities of the festival, such as the carrying of weapons at the festival, having non-handicap- assist animals at the festival, and engaging in the act of writing, painting, chalking or otherwise permanently or temporarily defacing or marking on the public streets, sidewalks, alleys or other public areas in the event area during the festival. This does not interfere with attendees right to engage in this conduct at other times in this location and in other places at all times; and does not interfere with attendees right to engage in other, non-prohibited conduct during the 2017 Strawberry Festival within the event area.

RECOMMENDATION:

It is the recommendation of this Committee that legislation be prepared authorizing the Director of Public Service and Safety to enter into an agreement regarding the Troy Strawberry Festival to be held within the levee area and the downtown, Market Street from Water Street to Staunton Road closed for safety, and the ball field parking lot during 2017, that the Hobart Arena/ Stadium parking areas be used for the "Friday Night Events", and to include the limitation of some activities during, and for the hour before and after, each day's event activities.

cc: Council  
Mayor  
Director of Law  
Auditor  
Director of Public Service & Safety  
Clerk  
file  
media

COMMITTEE REPORT  
TROY CITY COUNCIL

TO: Mrs. Baker, President of Council  
FROM: Streets & Sidewalks Committee  
SUBJECT: 2017 PAVING PROGRAM

DATE: April 10, 2017

SUMMARY REPORT: *(to be read at Council meeting)*

On April 10 Committee members Heath and Phillips met to review the proposed 2017 paving program. The detailed report includes the funding for elements of the paving program, and the roadway areas to be paved is listed at the end of the report.

RECOMMENDATION: *(to be read at Council meeting)*

It is the recommendation of this Committee that legislation be prepared authorizing the Director of Public Service and Safety to advertise for bids and enter into a contract for the 2017 paving program at a cost not to exceed \$820,000.

Respectfully submitted,

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Brock A. Heath

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Lynne B. Snee

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Bobby W. Phillips, Chairman  
Streets & Sidewalks Committee

DETAILED REPORT:

On April 10, 2017, Committee members Heath and Phillips met to review the proposed paving program for 2017. The meeting was also attended by Council President Baker, Council Members Oda and Tremblay, the Director of Public Service and Safety, and members of the City staff.

The City Engineer maintains a priority list for paving, based on criteria including width of street, type and frequency of traffic, and if the life of the existing surface can be extended by other road maintenance procedures. Streets were reviewed so that those most needing attention and that could be done within the budget amount are on the list for this year. The streets to be in the program (listed below) will be milled down approximately 2" and then have approximately 1.5" of new asphalt placed. The City also coordinates with utility companies to avoid paving areas where the utility companies plan to work in the roadway in the near future. Should the bids be less than the amount authorized, additional street areas could be added to the program.

The breakdown of the proposed 2017 paving program is:

Annual Paving Program	\$ 800,000	(fund 441)
Park Department – Archer Park back parking lot	\$ 15,000	(fund 228)
Cemetery – paving various roadways	\$ 5,000	(fund 672)
TOTAL	\$ 820,000	

RECOMMENDATION:

It is the recommendation of this Committee that legislation be prepared authorizing the Director of Public Service and Safety to advertise for bids and enter into a contract for the 2017 paving program at a cost not to exceed \$820,000.

cc: Council, Mayor, Law Director, Auditor, Director of Public Service and Safety, Clerk, staff, media  
encl.

<b>Street</b>	<b>From</b>	<b>To</b>	<b>Lane Miles</b>
South Dorset Road	West Main Street	McKaig Avenue	2.36
Horsham Road	South Dorset Road	Dead End	0.12
Merry Robin Road	North Market Street	Shaftsbury Road	0.70
Robinhood Lane	Finsbury Lane	Adams Road	0.60
Littlejohn Road	Robinhood Lane	North Market Street	0.70
Tamworth Road	Robinhood Lane	Dead End	0.64
Finsbury Lane	Shaftsbury Road	Tamworth Road	0.72
Nottingham Road	Finsbury Lane	Dead End	0.04
Saratoga Drive	Stonyridge Avenue	Troy Urbana Road	1.00
Yorktown Drive	Saratoga Drive	Dead End	0.12
Vicksburg Court	Saratoga Drive	Cul-de-sac	0.08
Custer Court	Saratoga Drive	Cul-de-sac	0.12
Lee Road	Saratoga Drive	Stonyridge Avenue	0.70
Liberty Place	Skylark Drive	Lee Road	0.10
Wayne Avenue	Ridge Avenue	Lake Street	0.50
South Cherry Street	Terrace Place	Simpson Street	0.14
Simpson Street	South Market Street	Plum Street	0.22
Terrace Place	South Market Street	Plum Street	0.22
Chelsea Road	Trade Square West	Surrey Road	0.78
<b>Total Paved Lane Miles</b>			<b>9.86</b>

**RESOLUTION No.** R-21-2017

City of Troy, Ohio

**RESOLUTION ADOPTING THE CITY OF TROY, OHIO  
COMPLETE STREETS POLICY AS PART OF THE CITY OF  
TROY COMPREHENSIVE PLAN**

**WHEREAS**, the Planning Commission of the City of Troy, Ohio, has reviewed the Complete Streets Policy of the City of Troy, Ohio, and recommended that it be approved by Troy City Council as part of the City of Troy Comprehensive Plan; and

**WHEREAS**, Complete Streets are facilities designed and operated to safely and comfortably accommodate users of all ages and abilities, including, but not limited to motorists, cyclists, pedestrians, transit and school bus riders, and emergency responders to move along and cross the street; and

**WHEREAS**, the Complete Streets philosophy is a logical extension of the Americans with Disabilities Act and helps to expand access for people with disabilities and older residents of the City; and

**WHEREAS**, there are multiple environmental, economic and health benefits that can be derived from building streets and roads that encourage active transportation (transit use, biking and walking); and

**WHEREAS**, the Federal Highway Administration, the Ohio Department of Transportation, and over a hundred jurisdictions across the country have adopted Complete Streets policies or made policy statements supporting Complete Streets; and

**WHEREAS**, adoption of the Complete Streets Policy would ensure that City of Troy projects conform to the MVRPC Complete Streets Policy, which may help Troy projects to remain competitive when seeking federal and state funding; and

**WHEREAS**, the Complete Streets Policy will be reviewed and updated as necessary based on a two-year schedule.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Troy, Ohio as follows:

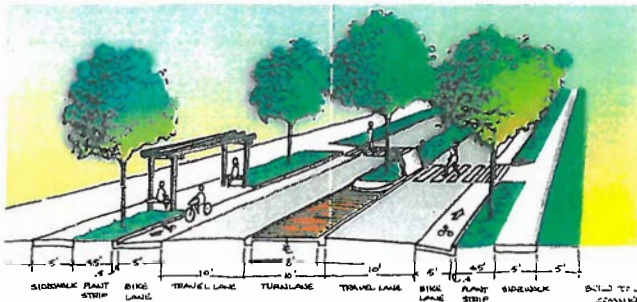
**SECTION I:** That the Council of the City of Troy, Ohio hereby adopts the Complete Streets Policy, attached hereto as Exhibit A as part of the Comprehensive Plan of the City of Troy, Ohio, with the Complete Streets guidelines applied to local projects as appropriate and developers encouraged to apply complete streets principles to their projects.

**SECTION II:** That this Resolution shall be effective at the earliest date allowed by law.

Adopted: \_\_\_\_\_  
President of Council

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_  
Clerk of Council Mayor



## Complete Streets Policy

Adopted \_\_\_\_\_, 20\_\_\_\_

Resolution No. \_\_\_\_\_

### Vision

The vision of this Policy is to create a comprehensive, integrated, balanced, and connected transportation network where all users can travel safely and comfortably to promote a more livable community.

### Definition

Complete streets are facilities designed and operated to safely and comfortably accommodate users of all ages, including, but not limited to motorists, cyclists, pedestrians, transit and school bus riders, and emergency responders to move along and cross the street. "User" includes people of all ages and abilities.

### Purpose

This Policy is intended to incorporate the needs of all users through the planning, design, approval, and implementation processes for any construction, reconstruction, and retrofit of streets in the transportation network, including pavement resurfacing, restriping and signalization operations if the safety and convenience of users can be improved within the scope of the work. Providing various forms of transportation will increase public health, reduce demand for motor vehicles by contributing to walkable neighborhoods which can foster interaction, create a sense of community pride and improve quality of life.

It is intended that this Policy, located in the City of Troy Comprehensive Plan, ensures city projects conform to the Miami Valley Regional Planning Commission Complete Street Policy, which implies city projects will remain competitive when seeking federal and state funding administered through this agency.

### Goals

1. Incorporate the vision, purpose and goals of this Policy into all aspects of the project development process for transportation projects within the City.
2. Create a balanced, interconnected transportation network consistent with the Comprehensive Plan and other relevant policies of the City.
3. Promote the use of the best design standards including AASHTO, MUTCD, ADAAG and others as related. Methods for providing flexibility within safe design parameters will be considered.
4. Increase transportation choices to avoid traffic congestion and increase the overall capacity of the transportation network.
5. Improve safety by the design and accommodation for cyclist and pedestrians.
6. Encourage walking and cycling by providing a safe network to help people of all ages and abilities to get physical activity.
7. Encourage businesses to provide bicycle parking for staff and patrons.

### **Applicability**

This Policy applies to all projects, including new construction, rehabilitation, repair, resurfacing, and maintenance of transportation network facilities located within the Public right-of-way or on public or private land. Projects approved or designed before the adoption of this Policy are exempt. All other projects are subject to this Policy.

#### ***Review Process***

All transportation projects within the public right-of-way, publicly owned land, or within Planned Developments and subdivisions shall be reviewed for conformity with this policy.

#### ***Exemptions***

Exemptions to the Complete Streets Policy must be documented in writing by either the City Engineer or Planning & Zoning Manager with supporting data that indicates the reason for the decision and follows:

1. There is an absence of current and future need.
2. The cost of accommodations for a particular mode is excessively disproportionate to the need and potential benefit of a project.
3. The project involves minor ordinary maintenance activities, such as cleaning, sealing, patching and surface treatments.

### **Implementation**

1. Develop Complete Streets master transportation plan.
2. Evaluate each street and provide a classification type.
3. Implement recommendations to a Safe Routes to School Travel Plan and maintain local Safe Routes to Schools Program.
4. A systems approach should be used in developing roadway projects to ensure one mode of transportation does not prevent safe use by another mode.
5. Adjust Capital Improvement Plan to reflect a higher prioritization given to those projects that advance the vision and goals of the Complete Streets Policy.
6. Continue to evaluate traffic control devices with modification when necessary.
7. Implement recommendations of intersection improvements when development occurs.

### **Performance Measures**

1. Increase the number of miles of on-street bicycle routes with clearly marked accommodations.
2. Provide sidewalk connectivity throughout the city.
3. Increase the public and private development to install bicycle racks and other street furniture.

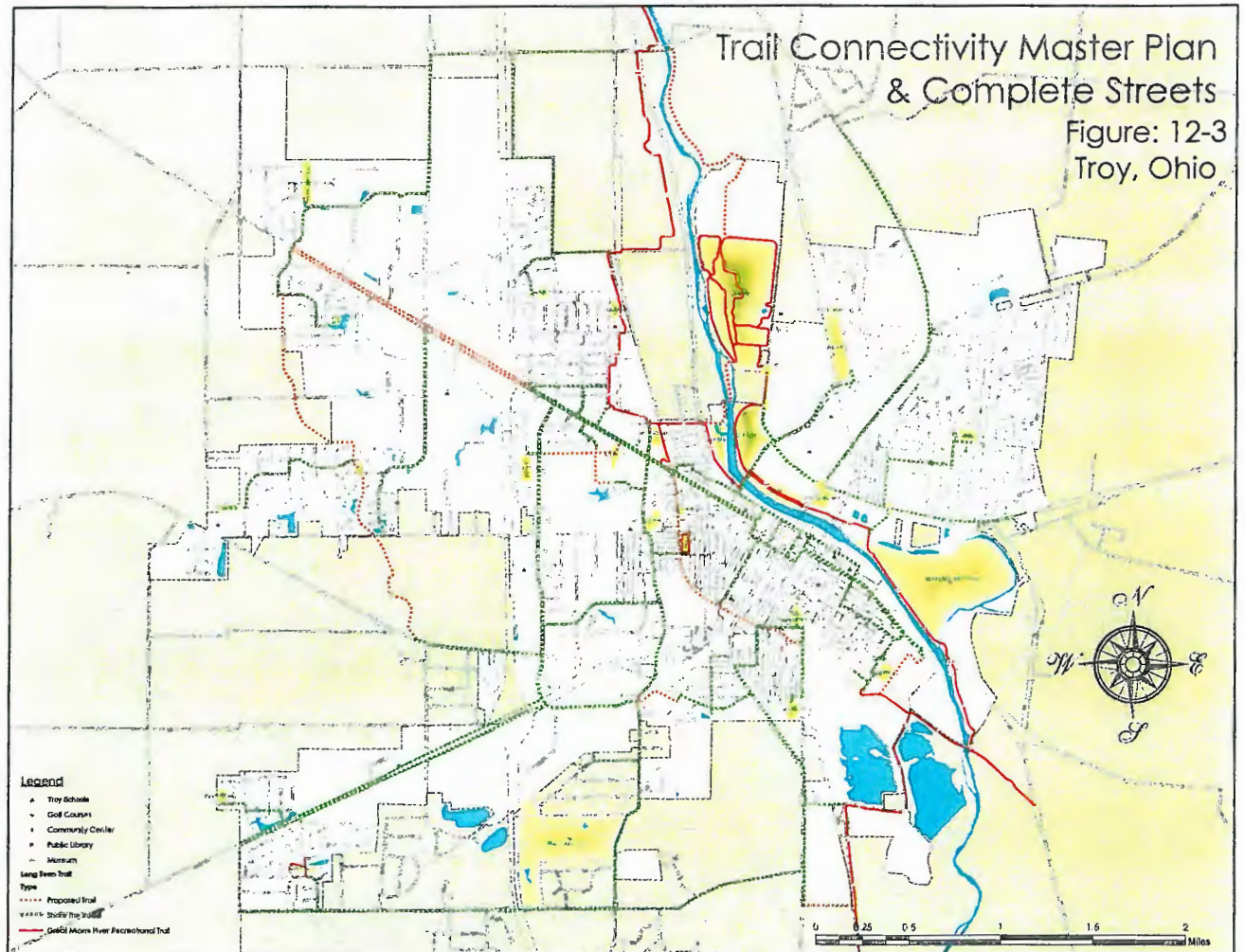
4. Provide training and education for staff, elected and appointed officials and citizens to continue to promote the goals included in this policy.

### **Evaluation**

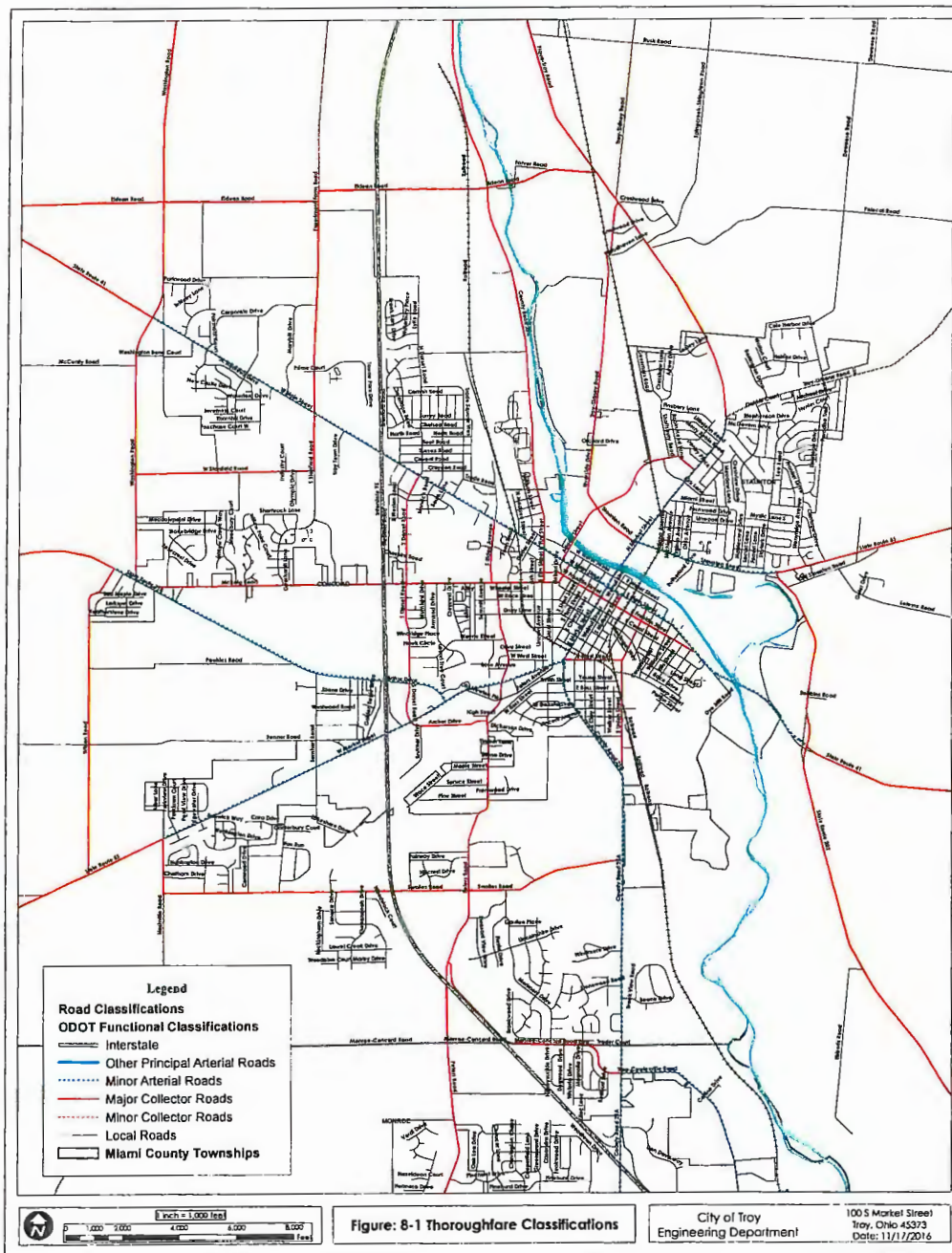
The City shall evaluate this policy and the documents associated with it every two years. The evaluation may include recommendations for amendments to the Complete Streets Policy.

# Trail Connectivity Master Plan & Complete Streets

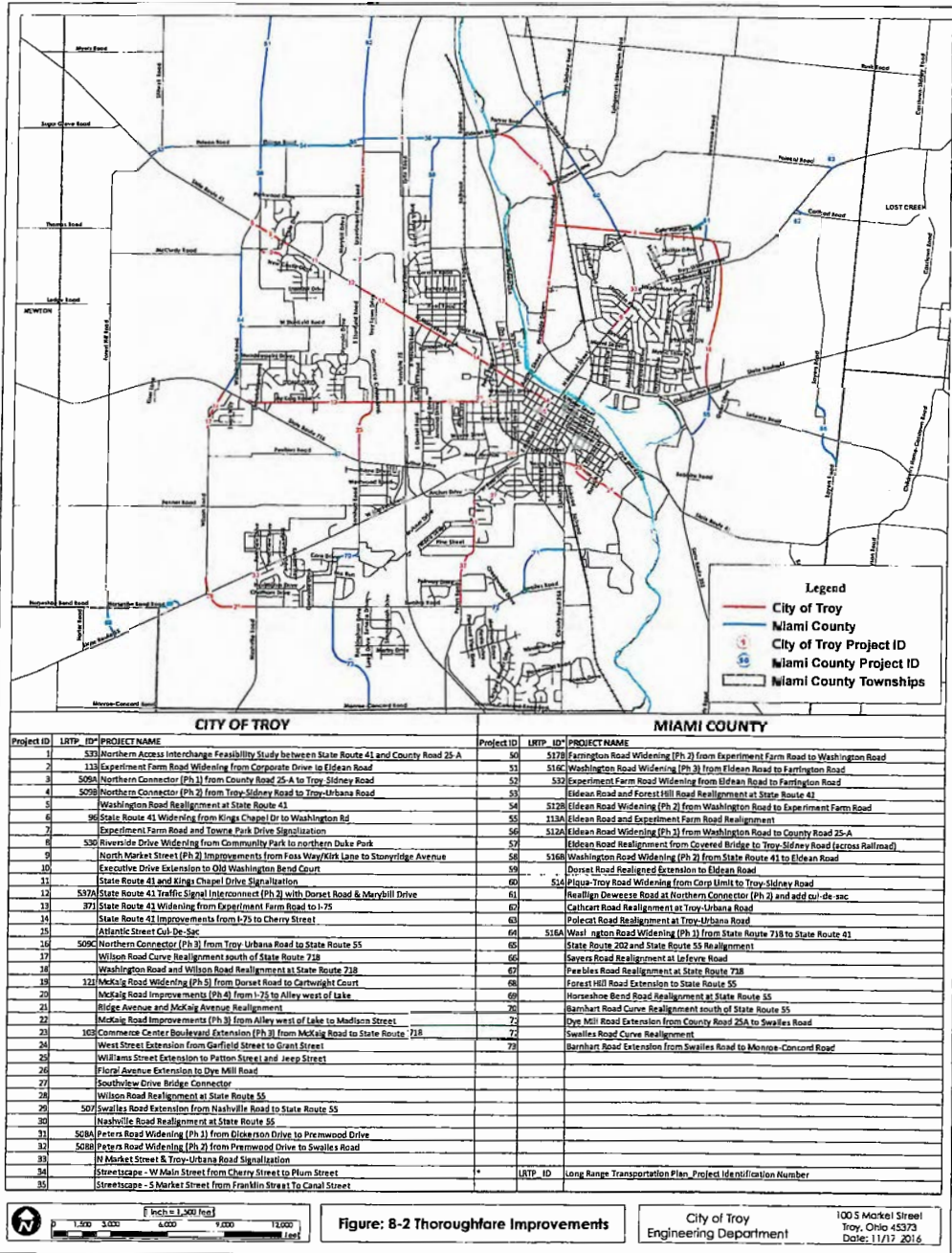
Figure: 12-3  
Troy, Ohio











**RESOLUTION No. R-24-2017**

Enacted: \_\_\_\_\_

**RESOLUTION APPROVING APPLICATION OF EMATT EMARI EMARC OHIO LTD FAMILY PART TO RETAIN LAND IN AN AGRICULTURAL DISTRICT**

**WHEREAS**, the City has received an application from EMATT EMARI EMARC Ohio Ltd Family Part (Evelyn Sheaffer, General Partner) to retain certain land EMATT EMARI EMARC Ohio Ltd Family Part owns in the City of Troy into the agricultural district, and

**WHEREAS**, the Council has conducted a hearing on this matter.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Troy, Ohio, as follows:

**SECTION I:** That the application of EMATT EMARI EMARC Ohio Ltd Family Part (Evelyn Sheaffer, General Partnership) for retention of land in an agricultural district of the real estate described in Exhibit A, attached hereto and made a part hereof, and further described as Miami County Auditor Parcel D08-104384, is hereby approved.

**SECTION II:** That the Clerk of Council is hereby authorized and directed to notify all parties required to be notified under Section 929.02 of the Ohio Revised Code, and to take all other action necessary to make sure that the land is properly classified.

**SECTION III:** That this Resolution shall be effective at the earliest date allowed by law.

Adopted: \_\_\_\_\_  
President of Council

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_  
Clerk of Council Mayor

**RENEWAL OF FARMLAND IN AN AGRICULTURAL DISTRICT**  
(O.R.C. Section 929.02)

TO CONTINUE in the Agricultural District, the owner **MUST FILE** a RENEWAL form **PRIOR TO** the **FIRST MONDAY IN APRIL** every fifth year with the MIAMI COUNTY Auditor

APPLICANT: EMATT EMARI EMARC  
OHIO LTD FAMILY PART  
2373 N WASHINGTON RD  
TROY OH 45373 USA

Application No: 117  
Original Year: 12/2007  
Renewal Year: 2017

Description of Land as shown on Property Tax Statement: 5-1-1 SE 1/4 Sec 16 T26N R13E & 6-5-6 SW 1/4 Sec 16 T26N R13E  
5-1-1 S 1/2 Sec 16 T26N R13E & 6-5-6 SW 1/4 Sec 16 T26N R13E  
5-1-1 SW 1/4 Sec 16 T26N R13E & 6-5-6 SW 1/4 Sec 16 T26N R13E

Location of Property: 2373 N Washington Rd Troy, OH 45373

1. Do you want to renew the real estate list below in the AG District program? ☒ YES ☐ NO
2. Does any of the land lie within a municipal corporation limit? ☒ YES ☐ NO
3. Is the parcel(s) shown below presently being taxed at their Current Agricultural Use Valuation (CAUV) under section 5713.31, O.R.C.? ☒ YES ☐ NO #1350
4. Is the parcel(s) shown below exclusively devoted to agricultural purposes? ☒ YES ☐ NO
5. If the total **acreage farmed** in this unit is **less than 10 acres**, show **gross income** produced from agricultural purposes for the **last three years**:

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

TAX DIST	PARCEL NUMBER	ACRES
C06	C06-034000	11.28
C06	C06-034010	45.00
C06	C06-034030	45.00
D08	D08-104384	83.18
TOTAL ACRES		184.46

I declare that this report has been examined by me and to the best of my knowledge and belief is true and correct. I authorize the County Auditor to inspect the property described above to verify the accuracy of the application.

Ematt, Emari, Emarc by Carolyn Sheffer 3-7-17 937-365-7719  
SIGNATURE OF OWNER DATE PHONE NUMBER

MIAMI COUNTY Auditor Office - 201 W MAIN ST - TROY, OH 45373

**RESOLUTION No.** R-26-2017

Dayton L. ... Inc.

**RESOLUTION AUTHORIZING THE DIRECTOR OF  
PUBLIC SERVICE AND SAFETY OF THE CITY OF TROY,  
OHIO TO ADVERTISE FOR BIDS AND ENTER INTO A  
CONTRACT FOR THE 2017 PAVING PROGRAM**

**WHEREAS**, Council has established a need for the paving of streets and other areas in the City of Troy, Ohio.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Troy, as follows:

**SECTION I:** That the Director of Public Service and Safety of the City of Troy, Ohio is hereby authorized to advertise for bids and enter into a contract for the paving of streets and other areas in the City of Troy, Ohio for the year 2017 at a cost not to exceed Eight Hundred Twenty Thousand and no/100 Dollars (\$820,000.00); this total includes Eight Hundred Thousand and no/100 Dollars (\$800,000.00) from the Capital Improvement Fund budget; Fifteen Thousand and no/100 Dollars (\$15,000.00) from the Park & Recreation Capital Improvement Fund budget; and Five Thousand and no/100 Dollars (\$5,000.00) from the Cemetery Endowment Fund budget.

**SECTION II:** That this Resolution shall be effective at the earliest date allowed by law.

Adopted: \_\_\_\_\_

\_\_\_\_\_  
President of Council

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor

**RESOLUTION No.** R-27-2017

D:\council\Brock, Inc.

**RESOLUTION AUTHORIZING PARTICIPATION IN THE  
ODOT WINTER CONTRACT (018-18) FOR ROAD SALT  
AND DECLARING AN EMERGENCY**

**WHEREAS**, the City of Troy, 100 S. Market Street, Troy, Ohio, 45373, Miami County, (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual winter road salt bid (018-18) in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT winter road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the winter road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the winter road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT winter road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the winter road salt contract; and
- d. The Political Subdivision hereby requests through this participation agreement a total of six hundred (600) tons of Sodium Chloride (Road Salt) of which the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its above-requested salt quantities from its awarded salt supplier during the contract's effective period of October 1, 2017 through April 30, 2018; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT winter salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Thursday, June 1, 2017. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: [Contracts.Purchasing@dot.ohio.gov](mailto:Contracts.Purchasing@dot.ohio.gov) by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Troy, Ohio, at least a majority of the members thereof concurring as follows:

**SECTION I:** That the Director of Public Service and Safety of the City of Troy, Ohio, is hereby authorized to enter into participation agreements for the ODOT winter road salt contracts, that the ODOT winter road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT winter salt contract.

**SECTION II:** That this Resolution is an emergency MEASURE necessary for the immediate preservation of the public peace, health and safety of the City of Troy, Ohio, and for the further reason that the commitments to participate in this ODOT program must be received by ODOT by May 10, 2017, **NOW WHEREFORE** this Resolution shall be effective immediately upon its adoption and approval by the Mayor.

Adopted: \_\_\_\_\_

\_\_\_\_\_  
President of Council

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_

Clerk of Council

\_\_\_\_\_  
Mayor

**ORDINANCE No.** 0-9-2017

Erwin Legal Blank, Inc.

**AN AMENDED ORDINANCE ENACTING SECTION 1149.14  
OF THE ZONING CODE OF THE CITY OF TROY, OHIO,  
PROHIBITING RETAIL DISPENSARIES OF MEDICAL  
MARIJUANA WITHIN THE CITY OF TROY, OHIO**

**WHEREAS**, the Planning Commission of the City of Troy, Ohio has reviewed proposed amendments to the Zoning Code related to retail dispensaries, cultivators, and processors of Medical Marijuana; and

**WHEREAS**, at least thirty days' notice of the public hearing regarding said Zoning Code amendments has been provided in a newspaper of general circulation; and

**WHEREAS**, Troy City Council has reviewed the provisions of the Zoning Code of the City of Troy, Ohio, and determined that appropriate changes are necessary; and

**WHEREAS**, Ohio Revised Code Section 3796.29 allows municipalities to prohibit and/or limit the location of retail dispensaries of medical marijuana within the corporate limits; and

**WHEREAS**, this Ordinance differs from the recommendation of the Troy Planning Commission.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Troy, Ohio, at least three-fourths of its members concurring as follows:

**SECTION I.** That Section 1149.14 of the Codified Ordinances of the City of Troy, Ohio, is hereby enacted to read as follows:

**"Section 1149.14 Prohibition of Medical Marijuana Dispensaries:**

No person or entity shall establish or maintain land, buildings, or premises for use as a medical marijuana dispensary. For purposes of this section, "medical marijuana dispensary" shall be defined as set forth in Chapter 3796 of the Ohio Revised Code as amended from time to time."

**SECTION II.** That this Ordinance shall be effective at the earliest date allowed by law.

Adopted: \_\_\_\_\_  
President of Council

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_  
Clerk of Council Mayor

**ORDINANCE No. 0-11-2017**

Dayton Legal Blank, Inc.

**ORDINANCE AUTHORIZING THE USE OF PUBLIC AREAS  
FOR THE 2017 TROY STRAWBERRY FESTIVAL AND  
AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND  
SAFETY OF THE CITY OF TROY, OHIO TO ENTER INTO AN  
AGREEMENT THEREFOR**

**WHEREAS**, the Troy Area Chamber of Commerce and Troy Strawberry Festival, Inc. have requested that the 2017 Troy Strawberry Festival be held on the weekend of June 2 - 4, 2017, (the hours of the actual festival activities being from 6 PM to 9:30 PM on Friday, June 2, 2017, from the 9:15 AM opening ceremonies to 8 PM on Saturday, June 3, 2017, and from 10 AM to the 6 PM closing of the festival on Sunday June 4, 2017) and have requested that it be located on the levee, the Hobart Arena and Stadium parking lots, the Market Street Bridge (closed to facilitate the Festival), the North Market Street Ball Field parking lot, and in the downtown area as shown on the attached "Exhibits A - D"; providing that estimated costs to the City of Troy will not exceed a total of Sixty-three Thousand Dollars and no/100 (\$63,000.00), with a pre-festival payment of Five Thousand Dollars and no/100 (\$5,000.00) to be made to the City by the Troy Area Chamber of Commerce and Troy Strawberry Festival, Inc. for the estimated costs that exceed the said Sixty-three Thousand Dollars and no/100 (\$63,000.00), and that an agreement be entered into therefor; and

**WHEREAS**, Troy City Council is of the opinion that such request is reasonable and appropriate for the 2017 Strawberry Festival; and

**WHEREAS**, without interfering with attendees right to engage in this conduct at other times in this location and in other places at all times; and without interfering in attendees right to engage in other, non-prohibited conduct during the 2017 Strawberry Festival; because of Troy City Council's interest in preserving the public's safety and its interest of proper management of the anticipated large crowd of attendees (upwards of 100,000 attendees per day in past years), certain actions during the actual festival activities each day and for the hour before and after each day's activities of the festival, within the event area as shown on the attached "Exhibits A - D", should be limited, such as the carrying of weapons at the festival, having non-handicap-assist animals at the festival, the use of drones except as approved by the City for event documentation and marketing purposes only, and engaging in the act of writing, painting, chalking or otherwise permanently or temporarily defacing or marking on the public streets, sidewalks, alleys or other public areas in the event area during the festival, unless otherwise allowed by law; and

**WHEREAS**, it is appropriate and prudent for the City of Troy, through its Director of Public Service and Safety to enter into such an agreement regarding the 2017 Troy Strawberry Festival; and

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Troy, as follows:

**SECTION I:** That the Director of Public Service and Safety of the City of Troy, Ohio is authorized to establish terms and conditions for the use, by the Troy Area Chamber of Commerce and Troy Strawberry Festival, Inc., of the public areas and the areas adjacent to the Great Miami River, as shown on "Exhibits A - D" attached hereto, beginning at 5:00 PM on Thursday, June 1, 2017 and ending at 7:00 AM on Monday, June 5, 2017 as the site of the 2017 Strawberry Festival; a pre-festival payment to be made to the City on or before May 5, 2017 in the amount of Five Thousand Dollars and no/100 (\$5,000.00) for the costs that exceed the said Sixty-three Thousand Dollars and no/100 (\$63,000.00) estimated costs of the City.

**SECTION II:** That the sale of wares by peddlers and itinerant vendors, except by persons associated with and authorized by Troy Area Chamber of Commerce and Troy Strawberry Festival, Inc., are prohibited in the event area shown on "Exhibit A - D", from 5:00 PM to 10:30 PM on Friday, June 2, 2017; from 8:15 AM to 9:00 PM on Saturday June 3, 2017; and from 9:00 AM to 7:00 PM on Sunday, June 4, 2017.

**SECTION III:** That the sale of alcohol and the possession of open containers of alcohol shall not be permitted in the public areas of the event area shown on "Exhibits A - D", attached hereto during the 2017 Strawberry Festival.

**SECTION IV:** That the Director of Public Service and Safety of the City of Troy, Ohio is hereby authorized to enter into an agreement with the Troy Area Chamber of Commerce and Troy Strawberry Festival, Inc. based upon the terms and conditions herein provided, plus other terms and conditions he deems necessary, regarding the 2017 Troy Strawberry Festival.

**SECTION V:** That, unless specifically authorized by the Troy Police Department, or otherwise permitted by law, no person from 5:00 PM to 10:30 PM on Friday, June 2, 2017; from 8:15 AM to 9:00 PM on Saturday, June 3, 2017; and from 9:00 AM to 7:00 PM on Sunday, June 4, 2017, shall possess within or bring into the event area as shown on "Exhibits A - D", attached hereto, any knife, club or any other instrument, device or thing that is capable of inflicting serious physical harm, that is designed or specifically adapted for use as a weapon, or that is possessed, carried or used as a weapon. This Section does not apply to law enforcement officers or to canes, crutches or other similar devices used by persons who are visually or physically impaired.

**SECTION VI:** That from 5:00 PM to 10:30 PM on Friday, June 2, 2017; from 8:15 AM to 9:00 PM on Saturday, June 3, 2017; and from 9:00 AM to 7:00 PM on Sunday, June 4, 2017, no person shall bring any animal into the event area as shown on "Exhibits A - D", attached hereto, unless such animal is being or will be used by law enforcement officials in the performance of their duties, or as a guide dog or other handicap-assist animal.

**SECTION VII:** That no person shall engage in the act of writing, painting, chalking or otherwise permanently or temporarily defacing or marking on the public streets, sidewalks, alleys or other public areas in the event area, as shown on "Exhibits A - D", attached hereto, from 5:00 PM to 10:30 PM on Friday, June 3, 2016; from 8:15 AM to 9:00 PM on Saturday, June 4, 2016; and from 9:00 AM to 7:00 PM on Sunday, June 5, 2016.

**SECTION VIII:** That from 5:00 PM to 10:30 PM on Friday, June 2, 2017; from 8:15 AM to 9:00 PM on Saturday, June 3, 2017; and from 9:00 AM to 7:00 PM on Sunday, June 4, 2017, in the event area as shown on "Exhibits A - D", attached hereto, no person shall use drones except as approved by the City for event documentation and marketing purposes only.

**SECTION IX:** That whoever violates Sections II, V, VI or VII of this Ordinance is guilty of a minor misdemeanor.

**SECTION X:** That this Ordinance shall be effective at the earliest date allowed by law.

Adopted: \_\_\_\_\_

\_\_\_\_\_  
President of Council

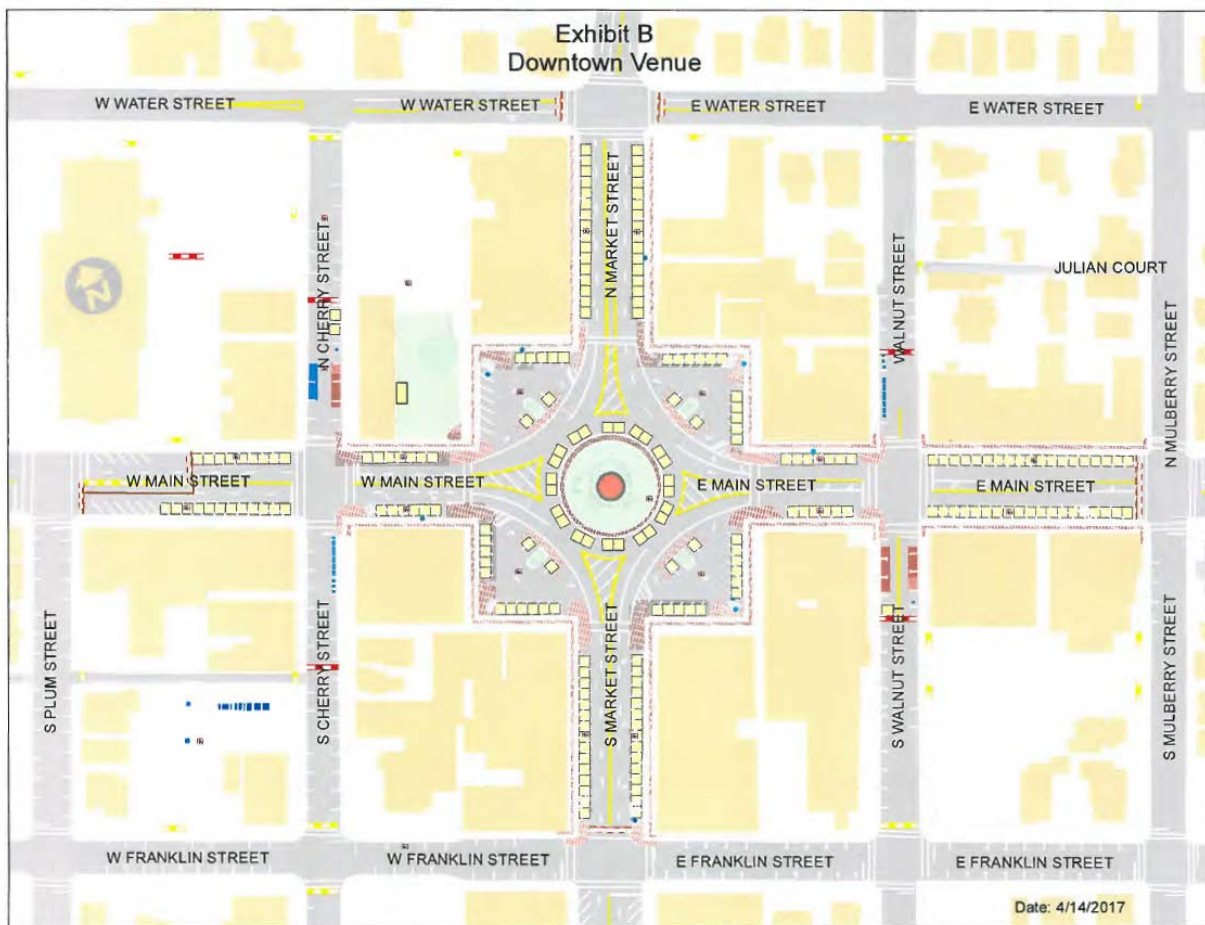
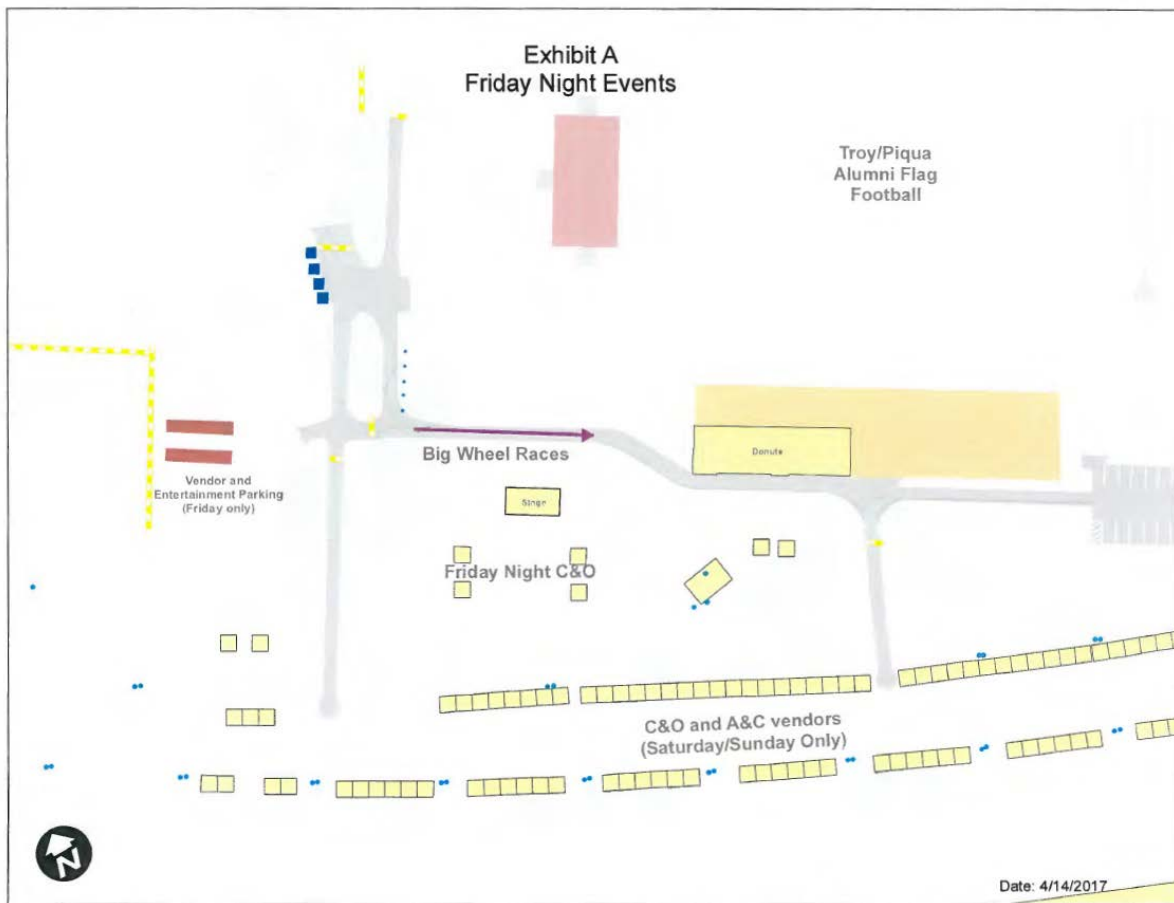
Approved: \_\_\_\_\_

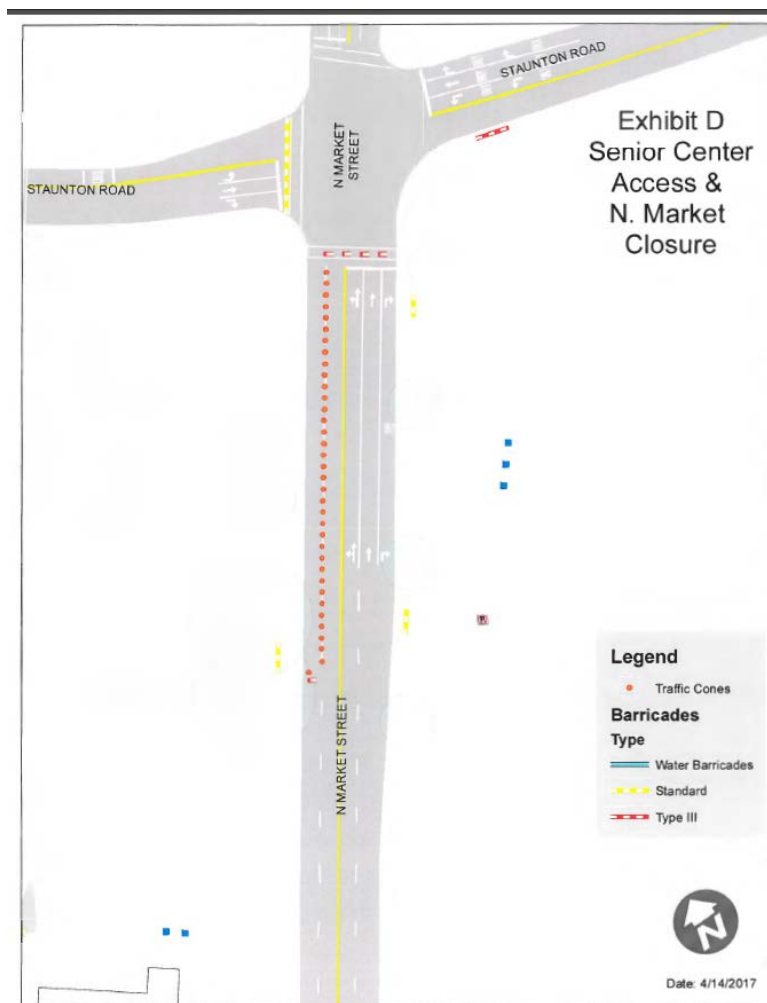
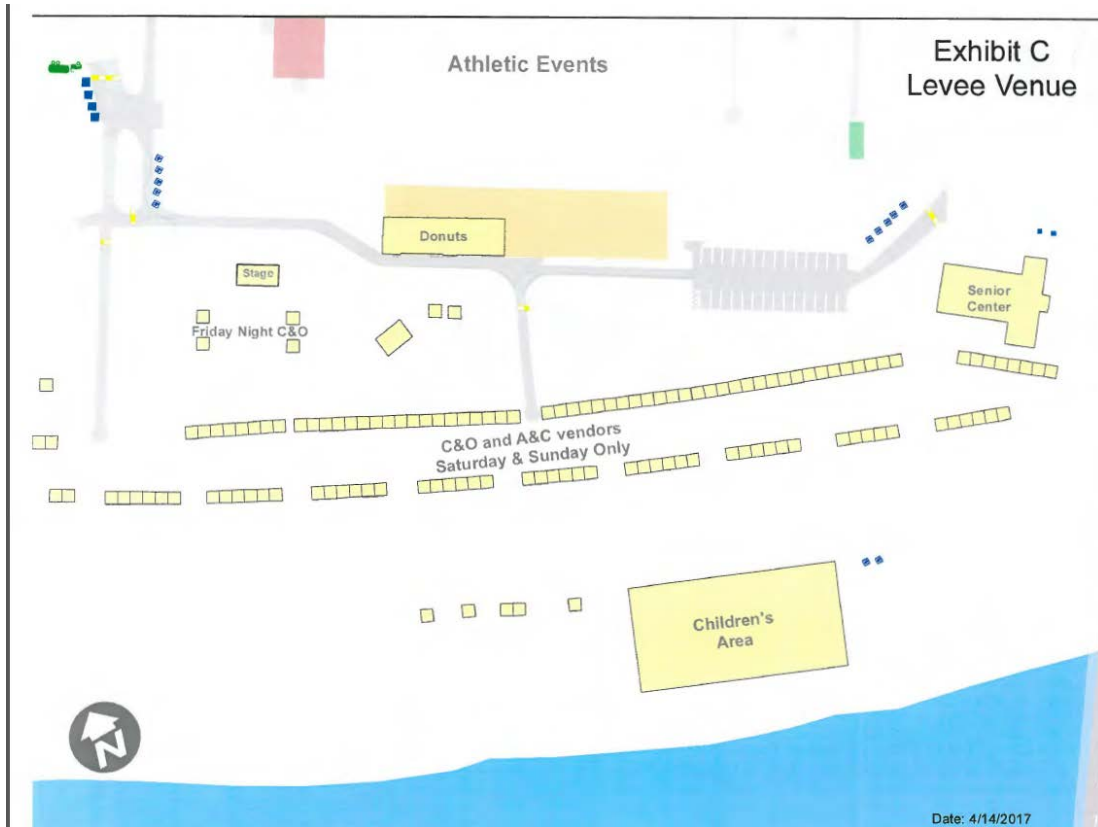
Attest: \_\_\_\_\_

Clerk of Council

\_\_\_\_\_  
Mayor









City of Troy

## ITEMS OF INTEREST

**TO:** Mayor Beamish  
Mrs. Baker, President of Council  
Council Members

**FROM:** Patrick E. J. Titterington, Director of Public Service and Safety

**DATE:** April 14, 2017

We are providing the following for your information:

- Major Project Update:
  - Hobart Arena Renovation and Expansion – The renovation began on February 29, 2016. Project has reached substantial completion with some punch list items yet to be completed. Walking is again permitted.
  - Extra High Service (EHS) Water Tower – When the construction was halted for the winter season the tower bowl was visible to the west of the existing Stanfield tower. Construction has again started. Painting may begin in the month of May. Substantial completion is estimated for the Fall of 2017.
- Council authorized bidding the Mulberry Street Parking Lot Improvements Project at a cost not to exceed \$420,000. Five bids were received. The contract has been awarded to Outdoor Enterprise, LLC of Casstown, OH, the lowest and best bidder in the amount of \$324,745.65.
- Recreation Director Ken Siler reported there were slightly fewer than 1,000 in attendance at the Best of John Williams- Dayton Philharmonic Orchestra Concert on April 9. There were very positive comments regarding the Hobart Arena made by concert attendees.

**Upcoming Events at Hobart Arena**

April 29	Dayton Feis Irish Dance Competition
May 6	Queensryche
May 25	Upper Valley Career Center Graduation
May 26	Miami East Graduation
May 27	Troy High School Graduation
May 28	Covington High School Graduation

**Calendar of Meetings**

Apr. 17	7:00 p.m.	Council	City Hall Council Chambers
Apr. 19	4:00 p.m.	Rec Board	Hobart Arena
Apr. 26	3:30 p.m.	Planning Commission	City Hall
May 1	7:00 p.m.	Council	City Hall Council Chambers
May 2	4:00 p.m.	Park Board	City Hall
May 10	3:30 p.m.	Planning Commission	City Hall
May 15	7:00 p.m.	Council	City Hall Council Chambers

If you have any questions, please do not hesitate to contact this office.

Enclosure

cc: Department Heads



**Operations**  
**Items of Interest**  
April 14, 2017

**Street/Solid Waste – Jerry Mullins, Foreman**

- Collected and transported 243 tons of residential trash since the last report of 216 tons.
- Handled three recycling complaints and four trash complaints.
- Collected several compliant brush piles and T-bags.
- Made three pothole repairs with our infrared machine and cold mix.
- The Dye Mill Road Compost Facility has been opened for the season with extended hours, and it has been very busy.
- Continued delivery of the new 65 gallon trash carts. All of the carts will be delivered by April 28, with the first day of the new collection process starting May 1. Any calls regarding the new carts or the automated system are being forwarded to Jerry Mullins.
- Trained on the new automated waste trucks.
- To assist with the placement of the sculptures for the 2017 Sculptures on the Square exhibit, staff has investigated the tentative placement location for each sculpture to make sure there are no issues or concerns about the locations.

**Electrical – Brian Ferree, Foreman**

- Completed Ohio Utilities Protection Service requests as needed.
- Staff assisted a vendor to help install and calibrate a 5GHZ traffic communication radio.
- Performed annual preventive maintenance on the video detection cameras at several traffic intersections.
- Repaired one of the decorative light poles around the fountain in the Public Square.
- Installed two new traffic controllers at W. Main St. and Cherry St. and at N. Market St. and Water St. intersections.
- Temporarily placed a generator at N. Market St. and Cricket Ln. to power the intersection during a power outage as a utility contractor made repairs.
- Installed new LED lights along the walkway on the levee.
- Installed several new lights in the women's restroom on the second floor of the Police Department.

**Water Distribution/Sewer Maintenance - Tom Parsons, Foreman**

- Marked numerous Ohio Utilities Protection Service tickets.
- Worked on numerous work orders for Billing and Collection.
- Completed non-pay shut-offs and reconnected them as they were paid.
- Investigated numerous high consumption alerts.

- Upgraded water services at residences on Maplecrest Dr., Virginia Ave. and N. Norwich Rd.
- Flushed and collected bacteria samples from Rapid Fire Pizza.
- Turned irrigation meters on at the cemetery and parks.
- Investigated water and sewer lines at S. Market St.
- Removed roots from sewer line on Yorktown Dr.
- Installed lift station at Archer Park.
- Jetted and televised lines on the 2017 paving list.
- Installed camera equipment in the new camera truck and a new camera is now in service.

### Water Treatment Plant – Jeff Monce

- For the month of March 2017, the WTP pumped a total of 100.00 million gallons (MG) to our distribution system and customers in West Milton and parts of Miami County (avg. 3.226 MG/day). Total precipitation recorded at the WTP in March was 4.54". Respective totals for March in previous years are:

<u>2016:</u>	<u>107.337 MG;</u>	<u>4.68"</u>
<u>2015:</u>	<u>109.327 MG;</u>	<u>3.71"</u>
<u>2014:</u>	<u>107.337 MG;</u>	<u>2.12"</u>
<u>2013:</u>	<u>123.515 MG;</u>	<u>2.59"</u>
<u>2012:</u>	<u>135.779 MG;</u>	<u>1.92"</u>
<u>2011:</u>	<u>114.717 MG;</u>	<u>4.45"</u>
<u>2010:</u>	<u>118.240 MG;</u>	<u>4.09"</u>
<u>2009:</u>	<u>114.204 MG;</u>	<u>0.98"</u>
<u>2008:</u>	<u>116.920 MG;</u>	<u>7.27"</u>
<u>2007:</u>	<u>114.235 MG;</u>	<u>6.69"</u>

- Six bulk water account holders withdrew a total of 35,660 gallons in March. Total revenue was \$434.94.
- A total of 6,786,106 gallons were pumped to the Extra High Service area in northwest Troy in March, for an average flow of .2262 MG.
- The 125 hp motor for High Service Pump 6 has been repaired by vendor and is back in service. High Service Pump 6 motor has been removed and repairs will be completed within the next two weeks.
- A replacement electric actuator for the south dehumidifier has been received and will be installed this month.
- The east washwater recovery pump has been removed and will be replaced with a new pump after repairs to the pump base are completed. This submersible pump has been in service for 23 years.
- 1,681 dry tons of softening sludge has been removed from the west lagoon. Removal of 4,400 tons from the east lagoon has begun.

### **Wastewater Treatment Plant – Mitch Beckner**

- Effective April 9, Tim Parker has been promoted to Mechanic 3 at the Wastewater Treatment Plant. Tim has over 20 years of experience in the water treatment industry and was hired by the City of Troy as an Operator in April of 2013.
- On April 10, Agri-Sludge began hauling primary digester sludge from Tri Cities North Regional facility on Needmore Road to the Troy Wastewater Treatment Plant for disposal. TCA had experienced a structural failure of one of their digester tanks and the hauling is necessary to keep their plant in compliance while repairs are being made.
- The Wastewater Plant has nearly completed the reorganization of files on the plant server. The purpose of this reorganization is to streamline functions, prevent duplication and multiple versions of documents, and increase the ease of document retrieval by implementing a system that is similar in structure throughout the City. The Plant is also taking advantage of this reorganization as we continue to automate and streamline internal processes and move closer to a paperless system.



**Items of Interest  
Engineering Department  
April 11, 2017**

PROJ #	PROJECT TITLE	PROJECT STATUS
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**PUBLIC WORKS AND CITY FACILITY PROJECTS**

2014-16	Hobart Arena Renovation and Expansion	MSA Architects designed this project. Monarch Construction, Inc. is the general contractor. The project has reached substantial completion with some punch list items still being addressed. Walking is open to the public.
2014-17	Marina & Boathouse Renovation	Final inspections were completed and approved. Final punch list and retainage release is ongoing.
2014-12	Extra High Service (EHS) Water Tower	The Water Tower project has been awarded to CB&I Constructors, Inc. The tower bowl can be seen to the west of the existing Stanfield Tower. Contractor is expected to mobilize in May to begin painting. Completion is estimated for the Fall.
2015-01	MIA - Troy East Main Street Downtown Streetscape (PID 93240)	Final assessment ordinance has been approved by Council. Property owners were notified of their shares of the cost. Those not paid directly to the City will be assessed to the property taxes. Bills were due by the end of March. Reimbursement from ODOT was received.
2015-04	Nottingham Subdivision Sewer Gravity	Access Engineering, LLC was authorized to design a gravity sewer from the Nottingham Subdivision to Piqua-Troy Road at Troy-Urbana Road. Easement requests are being coordinated with the property owners. Final design is completed and coordination with the developer is anticipated in 2018.
2015-10	Troy Recreational Trail Resurfacing (PID 100778)	Council approved the ODOT LPA Agreement including accepting ODOT funding and finalizing bike path easements according to federal regulations. Resurfacing is scheduled to occur SFY 2020 (calendar year July 2019). The project will be Local-Let (i.e. implemented by City Staff) and will be funded 80/20 ODOT/Troy. A PO was issued for the engineering consulting work. Staff continues right-of-way acquisition with MCD, CSX, Troy schools and a couple of other property owners.
2015-23	North Market Street Improvements Phase 2	This phase includes work from Kirk Lane/Foss Way to Stonyridge Avenue. Council authorized Choice One Engineering Corporation to design the project. Construction is anticipated to occur in 2017. Design is progressing. A Resolution of Necessity for sidewalk assessments will be requested for Council consideration.
2015-34	West Main Street Corridor Study from I-75 to Cherry Street	This project analyzes West Main Street between I-75 and downtown for capacity and multiple modes of transportation in order to improve safety. Council authorized an agreement with Strand Associates, Inc. Data collection phase and analysis of the street has begun. A progress meeting occurred with some cross section options throughout the corridor for the project area.
2016-09	Miami Shores Clubhouse Renovation	Request for Proposal (RFP) are being reviewed and interviews occurred. Further investigation and questions to the consultants is ongoing prior to making a final recommendation to Council.
2016-12	Waterline Replacement Program	Access Engineering designed waterline improvements in the following locations in the City: Franklin St. between Oak St. and E. Main St., on Ellis St. between Franklin St. and Race Dr., and on S. Counts St. between Martin St. and E. Main St. Finrock Construction Co. is the contractor. Construction will be mobilizing on-site in mid-April.
2016-17	South Stanfield Stormwater Extension	Choice One Engineering Corporation designed this project. Contract awarded to TC Holzen, Inc. Project is anticipated to start in June.



**Items of Interest**  
**Engineering Department**  
**April 11, 2017**

PROJ #	PROJECT TITLE	PROJECT STATUS
2016-26	West Milton Regionalization Phase 2	Council authorized the next phase of the project for additional analysis and breakdown of the City acquiring, operating and maintaining West Milton's water system. A meeting for review of existing analysis and assumptions occurred with Troy staff and West Milton. The previous water study assumptions are being reviewed and updated.

**ANNUAL PROJECTS**

	Paving Program 2017	Paving list was reviewed by Council Committee and legislation authorizing bidding will be presented to Council for consideration at the April 17 meeting.
	Sidewalk Program 2016	Contract quantities were obtained/measured for the 2016 sidewalk repair program, which is located in the following location: areas along S. Plum St., S. Cherry St., S. Walnut St. and S. Mulberry St. between Main St. and Franklin St.; S. Market St., S. Walnut St. and S. Mulberry St. between E. Franklin St. and E. Canal St.; and the area encompassed by S. Market St., E. West St., S. Clay St., Ross St., and S. Mulberry St. which include the following streets Young, Enyeart and Dakota. LJ DeWeese Co, Inc. is the contractor. Contractor has begun spring construction season in project area.
	Sidewalk Program 2017	Phase 10 includes the areas along S. Mulberry St. between E. Ross St. and S. Market St.; S. Clay St. between E. West St. and S. Market St.; along S. Crawford St. between E. West St. and Young St.; E. West St. between S. Clay St. to CSX Railroad; and E. Ross St. and Enyeart St. between S. Mulberry St. and S. Clay St. Resolution of Necessity has been passed and staff is waiting for legislation to be in effect before sending letters to property owners.
	ADA Curb Ramps	ADA ramps will be replaced in the approximate location of the 2016 Sidewalk Program. Council authorized bidding of the ADA Curb Ramps utilizing CDBG Funds. Project will be advertised.
2015-11	Updating City Construction Standards	Staff is working with Choice One Engineering Corporation (COEC) to update the standards. A review meeting occurred and updates are being completed by COEC. Staff and COEC are exchanging markups to finalize set.
	Sensus Analytics Controlled Launch	Pilot testing is ongoing and coordination continues with Sensus and CMI. Sensus training occurred in the last couple of weeks. Awaiting Sensus to work out final bugs before going live.
	GPS Data Collection	Collection of data continues. Staff is obtaining OUPS markings from the Vectren bare steel/cast iron gas main replacement work occurring throughout the City and other construction/maintenance activities from City staff or contractors.
	Sidewalk, Driveway, Water, Sewer, and Sump Inspections	Inspections are continuing to be completed as requested with replacements and new development.

**SUBDIVISION PROJECTS**

2016-10	Stonebridge Meadows	Section 2 and Section 3 construction has intermediate asphalt and punch list items being completed for final asphalt. Section 4 contractor has intermediate asphalt placed and house construction is progressing. Staff has been notified that Section 5 will be proposed in the coming months.
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**Items of Interest  
Engineering Department  
April 11, 2017**

PROJ #	PROJECT TITLE	PROJECT STATUS
2016-02	Legacy Grove	A developer has submitted revised final plat of land along McKaig Road east of Concord Elementary School. Staff reviewing for return to developer. Council accepted Right-of-Way as part of this development along McKaig Avenue.
2015-07 2016-15 2016-25	Halifax	Section 1 construction is complete. House construction is ongoing. Staff is awaiting feedback for lighting options with the developer. Section 2 and Section 3 approved by Council. Escrow agreement and fees are being worked out.
2015-06	Nottingham	Developer requested that Section 8 be closed out; contractor is completing the punch list. Section 9 has intermediate course of asphalt placed and house construction is progressing. Section 10 is beginning design and will go to Planning Commission in the next month or two.
2012-08	Edgewater	Section 7 has obtained final course of asphalt, and final buildout is close to completion. Section 8 has intermediate asphalt. Housing construction has begun.
2007-19	Pleasantview Estates	Section 3 is awaiting final course of asphalt. Due to the lack of construction progress in recent years, the City is investigating the potential of completing the subdivision via a special assessment process. Punch lists have been completed and will be sent to the developer in order to attempt to complete the subdivision. Section 4 plat has been approved. Construction has not begun.
2003-35	Villages of Concord (formerly Oakmont)	Section 5 is awaiting final punch list and final course of asphalt. Due to the lack of construction progress in recent years, the City is investigating the potential of completing the subdivision via a special assessment process. Punch list has been created and forwarded to the developer in order to attempt to complete the subdivision. Staff has reached out to the developer to encourage completion of the development without the assessment process. Staff is formulating a letter to the developer.

# TROY FIRE DEPARTMENT

1528 North Market Street Troy, OH 45373

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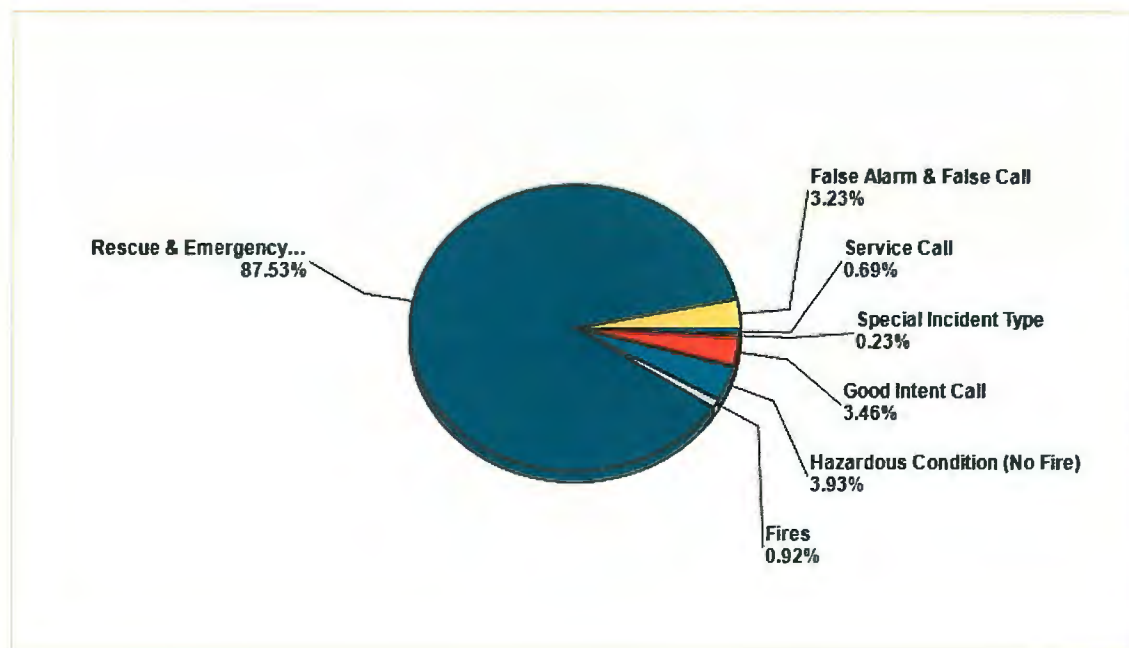
Here are the department's statistics for the month of March. The department has been very active with incidents, training, fire prevention education and inspections.

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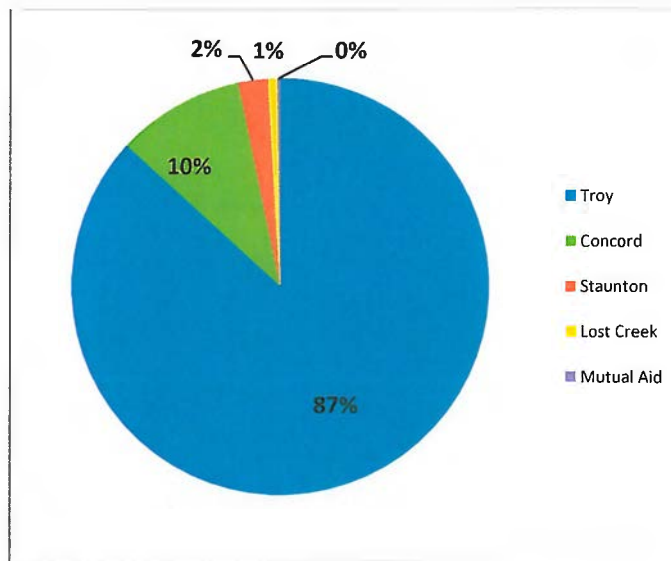
## March Incidents

MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	0.92%
Rescue & Emergency Medical Service	379	87.53%
Hazardous Condition (No Fire)	17	3.93%
Service Call	3	0.69%
Good Intent Call	15	3.46%
False Alarm & False Call	14	3.23%
Special Incident Type	1	0.23%
<b>TOTAL</b>	<b>433</b>	<b>100.00%</b>



## March Troy Fire Department Incidents

Total Incident Report		
	Total Incidents	% of Total
Troy	376	87%
Concord	43	10%
Staunton	10	2%
Lost Creek	3	1%
Mutual Aid	1	0%
<b>Total</b>	<b>433</b>	<b>100%</b>



## March Troy Fire Department Responses

Total Response Report				
	EMS Responses	Fire Responses	Total	% of Total
Troy	339	127	466	87%
Concord	39	11	50	9%
Staunton	9	8	17	3%
Lost Creek	3	0	0	0%
Mutual Aid	1	0	4	1%
<b>Total</b>	<b>391</b>	<b>146</b>	<b>537</b>	<b>100%</b>



## Fire Responses

Fire Response Report						
Unit	Troy	Concord	Staunton	Lost Creek	Mutual Aid	Total
Engine-1	74	8	5	0	0	87
Engine-2	6	1	1	0	0	8
Engine-3	13	0	0	0	0	13
Tanker-1	0	0	1	0	0	1
Tower-1	0	0	0	0	0	0
Grass-1	1	0	0	0	0	1
Truck-8	33	2	1	0	0	36
<b>Total</b>	<b>127</b>	<b>11</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>146</b>

## EMS Responses

EMS Response Report						
Unit	Troy	Concord	Staunton	Lost Creek	Other	Total
Medic-1	132	17	1	0	1	151
Medic-2	98	12	8	3	0	121
Medic-3	109	10	0	0	0	119
Medic-4	0	0	0	0	0	0
<b>Total</b>	<b>339</b>	<b>39</b>	<b>9</b>	<b>3</b>	<b>1</b>	<b>391</b>

## Dollar Value Saved & Loss Analysis March 2017

Dollar Value Saved & Loss Analysis March 2017				
Total Value	Total Losses	Total Saved	Percent Loss	Percent Saved
0	0	100%	0%	100%



## Troy Fire Prevention Bureau Statistics

The following are the statistics for the Fire Prevention Bureau. We have been very busy in public education, inspections, consultations and responding to emergency incidents. We are currently fully staffed and are working diligently on multiple projects.

### March Fire Prevention Stats

<b>General Inspections:</b>	87
<b>Re-Inspections:</b>	6
<b>Fire Investigations:</b>	1
<b>Ambulance Responses:</b>	8
<b>Fire Responses:</b>	2
<b>Public Education Events:</b>	12
<b>Public Education Participants:</b>	475
<b>Short Shift Hours:</b>	20
<b>Change of Occupancies:</b>	5

# Law Enforcement Activity Report

3/1/2017 TO 3/27/2017

## Ordinance Cases Filed

Criminal	
Covington Police Department	3
Piqua Police Department	2
Troy Police Department	12
	<b>17</b>
Traffic	
Covington Police Department	10
Huber Heights Police Department	1
Piqua Police Department	44
Tipp City Police Department	19
Troy Police Department	66
West Milton Police Department	2
	<b>142</b>

## State Cases Filed

Criminal	
Bradford/Sheriff	1
Covington Police Department	4
Department of Taxation	5
Dog & Kennel	12
Huber Heights Police Department	1
Ohio State Patrol	18
Personal	4
Piqua Police Department	59
Sheriff's Department - Miami County	56
Tipp City Police Department	14
Troy Police Department	108
West Milton Police Department	21
	<b>303</b>
Traffic	

Law Enforcement Activity Report  
3/1/2017 TO 3/27/2017

Bethel/Sheriff	5
Bradford/Sheriff	2
Covington Police Department	5
Huber Heights Police Department	2
Ohio State Patrol	395
Piqua Police Department	28
Sheriff's Department - Miami County	121
Tipp City Police Department	10
Troy Police Department	68
West Milton Police Department	7
	<hr/>
	643
 <b>Grand Total:</b>	 <b>1,105</b>
	<hr/>



## BUSINESS LOAN PROGRAMS - QUARTERLY REPORT

Date: April 6, 2017  
 To: Patrick Titterington, Director of Public Service and Safety  
 From: James Dando, Development Director  
 Copies: Members of Loan Review Committee  
 Re: Status Report for First Quarter - 2017

Loans	#	Original Principal	Outstanding Principal	Payments Made This Quarter	Encumbered, But Not Yet Disbursed
CDBG (active)	15	\$1,711,364.00	\$1,270,593.39	\$18,565.80	\$0.00
SBD (active)	8	\$864,590.00	\$666,512.85	\$18,907.84	\$0.00
CDBG (deferred)	8	\$1,101,506.00	\$286,200.05	\$15,225.00	\$622,217.57
Subtotal	31	\$3,677,460.00	\$2,223,306	\$52,699	\$622,217.57
CDBG (previous)	41	\$5,066,380.00			
SBD (previous)	7	\$379,500.00			
Pending loans	1	\$250,000.00	Federal Grants Received From the State of Ohio: \$305,000 1990, CJ's Highmarks Restaurant ED \$303,000 1996, Crisafi Marriott Hotels ED \$410,000 1996, Sherwood Shopping Center ED \$25,656 2000, Downtown Historic Repair \$400,000 2000, Peak Foods ED \$121,000 2000, CoriGraphics ED \$12,500 2001, Downtown Rental Repair \$35,000 2001, Downtown Building Repair \$400,000 2003, Downtown Revitalization \$13,500 2005, Downtown Building Repair \$500,000 2008, RevWires ED Total for 11 Grants		
Cancelled loans	9	\$642,912.00			
Public Works	5	\$425,986.48			
Projects Total	94	\$10,442,238.48			
CDBG Cash Balance*		\$283,498.54			
SBD Cash Balance**		\$151,448.10			
Grand Total		\$10,877,185.12			

City of Troy Business Loan Programs are designed as "gap financing" and can help projects that are good, but do not quite qualify for complete private sector bank financing. Usually, the City of Troy loan will be subordinated to a primary bank loan. Loan terms can vary to suit a project's financial need. A typical example is 10% owner equity, 60% bank loan, and a 30% City of Troy loan to fill the gap.

\*CDBG loans require prior review/approval by Ohio Development Services Agency's Office of Community Development. Federal requirements apply, including environmental review, payment of Davis-Bacon Prevailing Wages for any construction work, and must benefit persons with Low-Moderate Income.

\*\*SBD loans require City of Troy review, only. The program uses no state or federal funds.

## NOTES:

- 1) The Community Development Block Grant Revolving Loan Fund (CDBG) is the oldest business loan program. The first project in 1990 was the CJ Highmarks Restaurant. The loan must not exceed 50% of the project cost. State approval is needed before City Council can give final approval. Projects must create at least one new job per \$25,000 loaned and over half of new hires must be from households with Low-Moderate Income. A Waiver of the job-creation requirement can be sought from the State in some limited circumstances, such as repair of a deteriorated Downtown Troy building. Federal and State of Ohio CDBG regulations must be followed, including public notifications, hearings, environmental review, historic review, civil rights, fair housing, prevailing construction wages, other labor standards, the Uniform Relocation Act, procurement standards, and other CDBG contract management requirements.
- 2) The Small Business Development Revolving Loan Fund (SBD) is Troy's newest program. It does not have the federal and State restrictions that limit the CDBG loan program. It was established in 2007, in response to the catastrophic collapse of the roof of a building housing small businesses. An SBD loan can be made much faster than a CDBG loan. The first loans were small and had relatively short terms. The program has since grown and now can do larger loans (up to the amount of the available balance in the fund) for longer terms.
- 3) A \$250,000 SBD loan to Clopay Building Products has been approved, but is not yet closed.
- 4) An \$850,000 DBR loan to Troy Community Works was approved, with \$223,782.43 disbursed. A separate grant of \$30,000 has been obtained from the Ohio Finance Fund for planning and design work. An architect and an historic tax credit consultant have completed a renovation plan. Contractors have provided estimates for roofing and exterior repairs, which alone are expected to cost over \$600,000. Applications are being made to the Ohio Finance Fund and other entities for additional funding for the project. Construction is expected to begin next Summer, after a decision is made regarding the possible historic tax credits.
- 5) The \$26,000 SBD loan to Adventures on the Great Miami has been disbursed for new equipment.
- 6) The \$15,450 deferred loan to Roy Baker (BK Photo - 15 S Market St) has been paid off early.
- 7) The SmithFly Designs assumption of the Sturwold loan (210 E Water St) was completed.
- 8) Private party lawsuits have been filed regarding the Dye Building, which may impact the Medallion loan. Medallion ceased making payments and our Law Director is working with the courts to protect the City.
- 9) Inquiries also have been made for prospective purchases of some other Downtown Troy buildings that have outstanding City of Troy loans. Although the loans were not written to be assumable, this could be a good opportunity to influence the future of those buildings.
- 10) We continue to receive inquiries from other businesses seeking loans to help them expand. They all prefer to consider the locally-financed SBD program rather than the federally-financed CDBG loan program.

**Business loan status report as of March 31, 2017**

Loan Date	End Date	Project Name	Original Principal	Outstanding Principal
Apr-03	Mar-23	Goodall (Troy Lumber)	\$212,500	\$79,804.72
Jun-04	May-24	Harris (Acquisition)	\$71,000	\$28,184.01
Jun-04	May-34	Harris (Rehab 9 S Market)	\$53,000	\$37,734.37
May-07	Apr-37	Medallion (Dye Bldg)	\$380,000	\$296,096.32
Mar-10	Feb-35	Westfall (Harbor Trust bldgs)	\$206,000	\$158,781.75
Jun-11	Jun-31	FourSonsDevel(12 S Market)	\$41,200	\$32,205.49
Sep-11	Nov-36	P&C Ventures (2 E Main)	\$151,700	\$123,070.76
Sep-11	Dec-41	Masonic Temple	\$46,450	\$42,139.40
Mar-13	Mar-33	Boyle (Mojo's)	\$35,910	\$30,358.79
Apr-13	Apr-38	P&C Ventures(101 W Franklin)	\$199,305	\$174,420.37
Apr-13	Apr-38	FourSonsDevelopmentShanesy	\$74,624	\$66,198.97
Oct-13	Nov-23	Markwater (Dave Murray)	\$22,000	\$15,227.26
Mar-14	May-34	P&C Ventures (121 W Franklin)	\$50,000	\$38,826.49
Mar-14	May-39	Sturwold (210 E Water)	\$130,000	\$119,815.71
Mar-14	May-24	P&C Ventures (roof 2 E Main)	<u>\$37,675</u>	<u>\$27,728.98</u>
		CDBG Totals	\$1,711,364	\$1,270,593.39
Jun-11	Dec-19	Jumpy's Laser Tag	\$101,500	\$27,311.28
Mar-12	May-17	Bayou Bell (LeDoux's)	\$30,300	\$667.25
Sep-13	Nov-18	Smith (The Caroline)	\$50,000	\$16,638.60
Jan-14	Feb-34	R&E, LLC (650 Olympic)	\$470,000	\$414,988.70
Mar-15	Apr-20	Jay Harris (9 S Market roof)	\$11,107	\$7,043.42
Jun-16	May-26	Smith's Boathouse Restaurant	\$152,300	\$152,300.00
Sep-16	Aug-11	Integrity Servs (ReUSmoothies)	\$23,383	\$21,563.60
Mar-17	Apr-17	Adventures Great Miami	<u>\$26,000</u>	<u>\$26,000.00</u>
		SBD Totals	\$864,590	\$666,512.85
Jul-00	Jun-99	Carey (Historic Rehab)	\$10,809	\$0.00
Aug-00	Jul-99	Fox (Historic Rehab)	\$14,847	\$22,017.62
Aug-02	Jul-32	Baker (BK Photo)	\$15,450	\$0.00
Aug-03	Aug-33	Boss Jewelers	\$10,000	\$10,000.00
Aug-12	Sep-42	Troy Community Works!	\$144,300	\$144,300.00
Oct-12	May-61	Masonic Temple 2	\$25,200	\$25,200.00
Jun-13	Sep-47	Troy Community Works 2	\$30,900	\$30,900.00
Aug-15	Sep-45	Troy Community Works 1 E Main	<u>\$850,000</u>	<u>\$53,782.43</u>
		Deferred Loans Totals	\$1,101,506	\$286,200.05



**MEMORANDUM**

**TO:** Patrick E. J. Titterington, Director of Public Service and Safety

**FROM:** Jim Dando, Development Director

**DATE:** April 13, 2017

**SUBJECT:** *Items of Interest Report*

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Attached are two reports summarizing concerns being addressed by the Development Department from March 31, 2017 to April 13, 2017.

The first report shows all permits which were issued. They are separated by the wards in which they fall. There were a total of 30 permits issued during this time period.

The second report shows the address, type of concern, and a summary of the current status of on-going violations. Both open and closed concerns are listed. These concerns are separated by the wards in which they fall. There were 14 violations addressed during this time period.

All costs associated with removal of trash and elimination of noxious weeds will be invoiced to the property owner. Should the property owner fail to pay the invoice, the cost will be assessed to the property taxes.

## Permit Report

03/31/2017 - 04/13/2017

Project Address	Ward	Permit Type	Description	Assigned To	Permit Date	Total Fees
913 CATALPA DR	1	Zoning-Accessory-	SHED	Shannon Brandon	4/3/2017	\$25.00
7 S MARKET ST	2	Sign Permit-Permanent	WINDOW SIGN	Shannon Brandon	4/12/2017	\$27.40
814 N MARKET ST	2	Water Tap	WATER TAP	Clerk	4/12/2017	
410 W MAIN ST	2	Change of Occupancy	HOME STATE	Shannon Brandon	4/11/2017	\$50.00
25 N OXFORD ST	2	Demolition Permit	DEMOLITION PERMIT	Shannon Brandon	4/10/2017	\$14.00
6 1/2 E MAIN ST	2	Change of Occupancy	KRYSTAL COVINGTON	Shannon Brandon	4/5/2017	\$50.00
6 1/2 E MAIN ST	2	Change of Occupancy	CHABREE GROVE	Shannon Brandon	4/5/2017	\$50.00
121 PUBLIC SQ NE	2	Sign Permit-Permanent	WALL SIGN PERMIT	Shannon Brandon	4/4/2017	\$27.25
121 PUBLIC SQ NE	2	Change of Occupancy	LION & LAMB OCCUPANCY	Shannon Brandon	4/4/2017	\$50.00
1375 N MARKET ST	2	Zoning-Accessory-	9 x 10 SHED	Shannon Brandon	4/3/2017	\$25.00
3 E MAIN ST	2	Change of Occupancy	LEVEL MB OCCUPANCY	Shannon Brandon	3/31/2017	\$50.00
514 S MARKET ST	3	Fence Permit	FENCE-WOOD	Shannon Brandon	4/11/2017	\$10.00
420 S MARKET ST	3	Zoning-Accessory-	DRIVEWAY	Shannon Brandon	4/11/2017	\$25.00
802 S CRAWFORD ST	3	Fence Permit	FENCE	Shannon Brandon	4/10/2017	\$10.00
702 E FRANKLIN ST	3	Fence Permit	FENCE	Shannon Brandon	4/3/2017	\$10.00
1401 TRADE SQUARE W	4	Zoning-Accessory-	GARAGE	Shannon Brandon	4/12/2017	\$25.00
850 S MARKET ST	4	Temporary Use Permit	GARDEN CENTER PERMIT	Shannon Brandon	4/6/2017	\$50.00
1331 KENTON WAY	4	Zoning-Accessory-	SHED	Shannon Brandon	4/6/2017	\$25.00
406 S RIDGE AVE	4	Zoning-Accessory-	SHED	Shannon Brandon	4/5/2017	\$25.00
241 SOUTHVIEW DR	4	Fence Permit	FENCE	Shannon Brandon	4/4/2017	\$10.00
435 TRADE SQ W	5	Change of Occupancy	OCCUPANCY	Shannon Brandon	4/12/2017	\$50.00
3035 MCKAIG RD	5	Zoning-Accessory-	DETACHED GARAGE	Shannon Brandon	3/31/2017	
435 TRADE SQ W	5	Sign Permit-Permanent	WALL SIGN PERMIT	Shannon Brandon	3/31/2017	\$30.09
1212 N DORSET RD	5	Zoning-Accessory-	8 X 12 SHED	Shannon Brandon	3/31/2017	\$25.00
735 WILLOW CREEK WAY	6	Zoning-Accessory-	PERGOLA	Shannon Brandon	4/11/2017	\$25.00
1148 RED MAPLE DR	6	Zoning-Residential-New	SINGLE FAMILY	Shannon Brandon	4/10/2017	\$97.25
1145 RED MAPLE DR	6	Zoning-Residential-New	SINGLE FAMILY	Shannon Brandon	4/5/2017	\$99.49
1141 EXPERIMENT FARM	6	Tent Permit	TENT	Shannon Brandon	4/4/2017	\$50.00
2830 CARRIAGE WEST CT	6	Zoning-Accessory-	SHED	Shannon Brandon	4/4/2017	\$25.00
3035 MCKAIG RD	6	Zoning-Residential Addition	SINGLE FAMILY	Shannon Brandon	3/31/2017	\$96.58
						\$1,057.06

Total Records: 30

4/13/2017

## Case Activity Report

03/31/2017 - 04/13/2017

Case #	Case Date	Assigned To	Site Address	Ward	Type of Violation	Status	Description
20170153	4/11/2017	Shannon Brandon	725 S MULBERRY ST	3	TRASH & DEBRIS	Open	4-11-17 sb Therese from Health Dept. called and asked me to meet her at this property. She had condemned the house not long ago and gave the property owner until today to clean out the house, and the trash from the outside. Property owner put everything on the curb in a huge pile and crawling with bed bugs. Certified and certificate. Mailed 4-12-17. Follow up 4-18-17
20170152	4/10/2017	Shannon Brandon	1878 HUNTERS RIDGE DR	1	PROPERTY MAINTENANCE	Open	4-4-17 sb Complaint about tarp on roof, leaning and damaged mailbox. Mailing 4-11-17 Certified and certificate. Follow up 5-12-17
20170151	4/9/2017	Tim Davis	804 W MAIN ST	2	SIGN VIOLATION	Open	4-8-17, the CVS sign is changing every five seconds. Our Sign Code allows for signs to change at twenty second intervals. I spoke to the shift manager and he asked for 24 hours to comply because he does not know how to work the computer. He said the he would have the store manager change the sign tomorrow.
20170150	4/9/2017	Tim Davis	1672 NORTH RD	5	OUTDOOR STORAGE	Open	Received a letter in the mail regarding the storage of debris on the driveway. Upon inspection, lots of items are being stored in the driveway. Owner appeared to be home, however, did not answer the door. Certified letter sent to the owner on 4-10-17. Reinspect 5-11-17.
20170149	4/9/2017	Tim Davis	636 GATESHEAD RD	5	TRASH & DEBRIS	Closed	Received a letter in the mail citing a downed tree and hoses running from the yard to the street. I spoke to the property owner and he is chopping two long remaining pieces from a downed tree. A pile of split logs already exist on the property. There was no hose running from the pool to the street. Close violation.
20170148	4/9/2017	Tim Davis	321 E FRANKLIN ST	3	TRASH & DEBRIS	Open	Noticed a large trash pile while completing inspections. Letter sent Cert. of mailing on 4-10-17. Reinspect on 4-17-17.
20170147	4/9/2017	Tim Davis	809 E MAIN ST	2	TRASH & DEBRIS	Open	4-7-17 td Complaint of a pile of trash located in alley behind this address. Inspection shows a large pile of trash along the alley. Letter send Certified Mail to the owner. Reinspect 4-17-17 or three days after the green card is signed for.
20170146	4/9/2017	Tim Davis	1126 MAPLECREST	2	TRASH & DEBRIS	Closed	Complaint regarding brush in the yard. Inspection does not show a violation at this time.
20170145	4/9/2017	Tim Davis	2280 GIRARD LANE	6	ZONING PROBLEM	Closed	Complaint regarding a fort behind this location near the pond. Inspection completed and no evidence of a fort at this location.
20170144	4/5/2017	Shannon Brandon	702 E FRANKLIN ST	3	BRUSH LETTER	Open	4-4-17 sb Pile of brush in front of house. Certificate, mailing 4-5-17



20170143	4/5/2017	Shannon Brandon	1474 CHELSEA RD	5	OUTDOOR STORAGE	Open	3-31-17 sb Spoke with Steve Scagnoli today. We should not have sent 48 hr notice. The trash out front was cleaned up. The issue now is trash in rear and outdoor storage in rear. I told Steve I had pictures of the back, he asked that I send them to him - I did. He said he would get both issues taken care of. Follow up 4-14-17 4-5-17 sb Email to Mr Scagnoli. Tenant sent letter to Gregg stating that there were no violations. I emailed property owner that there are still violations and that violation letters would be going out today. Certified and certificate, follow up 5-8-17 4-12-17 sb Steve Scagnoli called today. I explained about the email Adrian sent Gregg and that I tried to reply but didn't have a good email. He gave me a good email and asked that I forward him my email response. I said that I needed answers to the questions listed in the email and that I can work with him if the dates are reasonable.
20170142	4/5/2017	Shannon Brandon	1474 CHELSEA RD	5	TRASH & DEBRIS	Open	3-31-17 sb Spoke with Steve Scagnoli today. We should not have sent 48 hr notice. The trash out front was cleaned up. The issue now is trash in rear and outdoor storage in rear. I told Steve I had pictures of the back, he asked that I send them to him - I did. He said he would get both issues taken care of. Follow up 4-14-17 4-5-17 sb Email to Mr Scagnoli. Tenant sent letter to Gregg stating that there were no violations. I emailed property owner that there are still violations and that violation letters would be going out today. Certified and certificate, follow up 4-12-17 4-12-17 sb Steve Scagnoli called today. I explained about the email Adrian sent Gregg and that I tried to reply but didn't have a good email. He gave me a good email and asked that I forward him my email response. I said that I needed answers to the questions listed in the email and that I can work with him if the dates are reasonable.
20170141	3/31/2017	Shannon Brandon	1035 SKYLARK DR	1	TRASH & DEBRIS	Open	3-30-17 sb Went to this property with Therese, there is misc. trash all over the property, especially in back. You can go on 1030 Lee to see this backyard. 1030 Lee is owned by Tina Bruner. Knock first to let her know you're there. Mailed 4-3-17 Certificate, follow up 4-10-17
20170140	3/31/2017	Shannon Brandon	1878 HUNTERS RIDGE DR	1	TRASH & DEBRIS	Open	3-29-17 sb Trash all over the property. Certificate, sent 4-3-17, follow up 4-10-17

Total Records: 14

4/13/2017